

# MACKENZIE COUNTY

REGULAR COUNCIL MEETING

SEPTEMBER 11, 2012

10:00 A.M.

COUNCIL CHAMBERS  
FORT VERMILION, AB



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, September 11, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

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<b>CALL TO ORDER:</b>	1.	a)	Call to Order	
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<b>NEXT MEETING DATE:</b>	15.	a)	Regular Council Meeting Monday, September 24, 2012 10:00 a.m. Fort Vermilion Council Chambers	
<b>ADJOURNMENT:</b>	16.	a)	Adjournment	



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the August 22, 2012 Regular Council Meeting</b>

### **BACKGROUND / PROPOSAL:**

Minutes of the August 22, 2012 Regular Council meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the minutes of the August 22, 2012 Regular Council meeting be adopted as presented.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 22, 2012  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left at 4:28 p.m.)
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 10:09 a.m.)
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Carol Gabriel	Manager of Legislative & Support Services
Byron Peters	Project/Construction Superintendent
Liane Lambert	Development Officer
Samuel Wahab	Planner

**ALSO PRESENT:** Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on August 22, 2012 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:05 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 12-08-538 MOVED** by Councillor Braun

That the agenda be approved with the following additions:

- 10. i) Highway 88 Connector Culverts
- 12. g) Request for Park Bench

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the July 25, 2012 Regular Council Meeting**

**MOTION 12-08-539**

**MOVED** by Councillor Wardley

That the minutes of the July 25, 2012 Regular Council meeting be adopted as presented.

**CARRIED**

**GENERAL REPORTS:**

**5. a) CAO Report**

Councillor Jorgensen arrived at 10:09 a.m.

**MOTION 12-08-540**

**MOVED** by Councillor J. Driedger

That the CAO report for August 2012 be received for information.

**CARRIED**

**5. b) Municipal Planning Commission Meeting Minutes – June 28 and July 26, 2012**

**MOTION 12-08-541**

**MOVED** by Councillor Derksen

That the Municipal Planning Commission meeting minutes of June 28 and July 26, 2012 be received for information.

**CARRIED**

**TENDERS:**

**6. a) None**

**COMMUNITY  
SERVICES:**

**8. a) Change of La Crete Waste Transfer Station Hours to Accommodate Dumping of La Crete Residential Waste**

**MOTION 12-08-542**

**MOVED** by Councillor Braun

That the following La Crete Waste Transfer Station hours be

\_\_\_\_\_  
\_\_\_\_\_

approved effective October 1, 2012:  
Monday 2:00 pm – 8:00 pm  
Thursday 8:00 am – 2:00 pm  
Saturday 8:00 am – 6:00 pm

**CARRIED**

**8. b) Dispatch Services**

**MOTION 12-08-543**

*Requires 2/3*

**MOVED** by Councillor Bateman

That the County proceed with the installation of the Radio over IP (Internet) Connection (ROIP) communications link at an estimated cost of \$57,000.00 to be funded from the 2012 Capital Budget and the Emergency Services Reserve.

**CARRIED**

**8. c) Fort Vermilion Fire Hall Upgrading**

**MOTION 12-08-544**

*Requires 2/3*

**MOVED** by Councillor Bateman

That administration be authorized to use the remaining funds from the Fort Vermilion Fire Hall Roof Repair project (6-23-30-07-252), and as per the quote of \$25,000, to paint the interior and exterior of the Fort Vermilion Fire Hall.

**CARRIED**

**ENVIRONMENTAL  
SERVICES:**

**9. a) None**

**OPERATIONS:**

**10. a) La Crete Rural Water Line Extension Tender**

**MOTION 12-08-545**

**MOVED** by Councillor Derksen

That the La Crete Rural Water Line Extension contract be awarded to Northern Road Builders/Forest Trotter Contracting in the amount of \$246,456.00.

**CARRIED**

**10. b) La Crete Sewage Lagoon Clearing and Grubbing  
Tender**

**MOTION 12-08-546**

**MOVED** by Councillor J. Driedger



That the La Crete Sewage Lagoon Clearing and Grubbing contract be awarded to Northern Road Builders/Forest Trotter Contracting in the amount of \$427,000.00.

**CARRIED**

**10. c) High Level Flood Control Phase II & III Project Update**

**MOTION 12-08-547**

**MOVED** by Councillor Bateman

That the contractor for the High Level Flood Control Phase II & III Project be required to pay penalties according to the contract for project delay.

Reeve Neufeld recessed the meeting at 10:43 a.m. and reconvened the meeting at 10:59 a.m.

**MOTION 12-08-548**

**MOVED** by Councillor J. Driedger

That the High Level Flood Control Phase II and III Project be TABLED to after lunch.

**CARRIED**

**10. d) 2012 Local Crushing and Stockpiling Tender Update**

**MOTION 12-08-549**

**MOVED** by Councillor Bateman

That the gravel crushing project of 30,000 cubic meters at the Meander Pit be cancelled due to the budget shortage.

**CARRIED**

**MOTION 12-08-550**

**MOVED** by Councillor Wardley

That administration continue to work with Alberta Transportation to secure a long term lease in the Meander area.

**CARRIED**

**10. e) Redundant Gravel Stockpile Site – NW16–108–16–W5**

**MOTION 12-08-551**

**MOVED** by Councillor Wardley

That the County acquire the leased land for the gravel stockpile site located at NW16–108–16–W5 from the Province and then revert the property into the original quarter section, subject to the landowner acquiring the land from the County at market value, all associated costs to be borne by the landowner.

**CARRIED**

**10. f) 2012 Agricultural Disaster Declaration**

**MOTION 12-08-552**

**MOVED** by Councillor J. Driedger

That Council officially declares Mackenzie County an “Agricultural Disaster Zone” and request assistance from the Province for grain and livestock farmers.

**CARRIED**

**10. g) Zama Utility & Power Pole Relocations**

**MOTION 12-08-553**

*Requires 2/3*

**MOVED** by Councillor Bateman

That the 2012 budget be amended by reallocating \$47,456 from the Zama S-Curve Sewer Services and \$15,000 from Zama Bearpaw Crescent projects to the Zama Utility and Power Pole Relocation project.

**CARRIED**

**10. h) Recreation Facilities - Grounds Improvements**

**MOTION 12-08-554**

*Requires 2/3*

**MOVED** by Councillor Bateman

That the La Crete Arena paving, Zama Community Hall paving and Fort Vermilion Walking Trail extension (from 45<sup>th</sup> Street to D.A. Thomas Park) be funded from the cancelled Meander Pit gravel project, the Fort Vermilion Walking Trails Reserve and Municipal Reserve at a cost of \$393,200.00 plus a 10% contingency.

**CARRIED UNANIMOUSLY**

Joulia Whittleton introduced Cathy Goulet, the new Executive

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\_\_\_\_\_

Director for the Northern Alberta Development Council. Cathy provided an update to Council regarding NADC's mandate and services.

Reeve Neufeld recessed the meeting at 12:02 p.m. and reconvened the meeting at 12:59 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw No. 865-12 Land Use Bylaw Amendment for the Creation of an Airport Land Use District (AP)**

Reeve Neufeld called the public hearing for Bylaw 865-12 to order at 1:00 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 865-12 was properly advertised. Liane Lambert, Development Officer, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Development Officer, presented the Development Authority's submission and indicated that first reading was given on May 23, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification questions were asked in regards to parking, etc.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 865-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 865-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 865-12 at 1:03 p.m.

**MOTION 12-08-555**

**MOVED** by Councillor Wardley

That second reading be given to Bylaw 865-12, being a land use bylaw amendment to establish an Airport Land Use district as AMENDED including provisions for parking requirements.

**CARRIED**

**MOTION 12-08-556**

**MOVED** by Councillor J. Driedger

That third reading be given to Bylaw 865-12, being a land use bylaw amendment to establish an Airport Land Use district as AMENDED including provisions for parking requirements.

**CARRIED**

**7. b) Bylaw 868-12 Land Use Bylaw Amendment to Add Auction Mart to the Hamlet Commercial 2 "HC2" Zoning**

Reeve Neufeld called the public hearing for Bylaw 868-12 to order at 1:04 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 868-12 was properly advertised. Samuel Wahab, Planner, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Liane Lambert, Development Officer, presented the Development Authority's submission and indicated that first reading was given on July 9, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification questions were asked regarding definition of Auction Mart and livestock limitations. Number of livestock is dealt with at the Development Permit stage.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 868-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 868-12. Dave Froese was present to speak in regards to concerns at his auction site in La Crete. It was noted that any concerns should be addressed once an application has been made for a development permit.

Reeve Neufeld closed the public hearing for Bylaw 868-12 at 1:12 p.m.

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\_\_\_\_\_

**MOTION 12-08-557**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 868-12, being a Land Use Bylaw Amendment to add "Auction Mart" to Discretionary Uses in the Hamlet Commercial 2 "HC2" district.

**CARRIED**

**MOTION 12-08-558**

**MOVED** by Councillor Derksen

That third reading be given to Bylaw 868-12, being a Land Use Bylaw Amendment to add "Auction Mart" to Discretionary Uses in the Hamlet Commercial 2 "HC2" district.

**CARRIED**

Council dialed in to the Lower Athabasca Regional Plan Announcement and Briefing from 1:15 p.m. to 1:41 p.m.

**MOTION 12-08-547**

**MOVED** by Councillor Bateman

That the contractor for the High Level Flood Control Phase II & III Project be required to pay penalties according to the contract for project delay as per contract.

Councillor J. Driedger requested a recorded vote.

In Favor

Councillor Wardley  
Councillor Flett  
Councillor Jorgensen  
Deputy Reeve Sarapuk  
Councillor Bateman  
Councillor D. Driedger

Opposed

Councillor Derksen  
Councillor J. Driedger  
Reeve Neufeld  
Councillor Braun

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Bylaw 870-12 Land Use Bylaw Amendment From Hamlet Commercial 2 "HC2" to Urban Fringe "UF" Land Use District**

**MOTION 12-08-559**

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 870-12, being a Land Use Bylaw amendment to rezone Part of NW 3-106-15-W5M from

Hamlet Commercial 2 (HC2) to Urban Fringe (UF), subject to public hearing input.

**CARRIED**

**11. b) Bylaw 872-12 Land Use Bylaw Amendment to Add Manufacturing Firm to Urban Fringe “UF” District**

**MOTION 12-08-560**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 872-12 being a Land Use Bylaw to rezone Part of Plan 062 1497, Block 1, Lot 2 from Urban Fringe “UF” to Direct Control “DC” to accommodate a Manufacturing Firm, subject to public hearing input.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:07 p.m. and reconvened the meeting at 2:22 p.m.

**DELEGATION:**

**4. a) AAMD&C Aggregated Energy Procurement Program – 2:00 p.m.**

Presentation by Kevin Knudsen from 8760: Energy regarding the AAMDC – Expense Optimization Energy Aggregation Program.

Reeve Neufeld recessed the meeting at 3:09 p.m. and reconvened the meeting at 3:25 p.m.

**MOTION 12-08-561**

**MOVED** by Councillor Bateman

That administration be authorized to proceed with the aggregate energy analysis with 8760 Energy under the AAMD&C Aggregated Energy Procurement Program.

**CARRIED**

**11. c) Municipal Internship Program**

**MOTION 12-08-562**

**MOVED** by Councillor Wardley

That Mackenzie County submit an application under the Municipal Internship Program for a Land Use Planner Intern.

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\_\_\_\_\_

**CARRIED**

**ADMINISTRATION/  
CORPORATE  
SERVICES:**

**12. a) Request from La Crete Residents**

**MOTION 12-08-563**

**MOVED** by Councillor Braun

That the request from the La Crete residents regarding beautification of the Hamlet of La Crete be considered during the 2013 budget deliberations.

**CARRIED**

**12. b) Wildfires – Compensation for Firefighters**

**MOTION 12-08-564**

*Requires 2/3*

**MOVED** by Councillor Wardley

That one-time compensation be provided to the firefighting personnel involved in the Blue Hills, Wilson Prairie & Hamlet of Zama wildfire incidents using the Mutual Aid Agreement rates (\$25/hour for officers and \$20/hour for firefighters).

**CARRIED UNANIMOUSLY**

**12. c) Wildfires – Compensation for Out-of-Scope Personnel**

**MOTION 12-08-565**

*Requires 2/3*

**MOVED** by Councillor Bateman

That out-of-scope personnel receive one-time compensation at \$25/hour for the overtime hours (straight time) incurred due to the wildfire duties.

**CARRIED**

**12. d) Northwest Ports – Stakeholders Symposium**

**MOTION 12-08-566**

**MOVED** by Councillor Bateman

That the Reeve or designate be authorized to attend the Northwest Ports – Stakeholders Symposium hosted by the Northwest Corridor Development Corporation in Prince Rupert, BC during the week of October 8, 2012.

**CARRIED**

**12. e) Organizational Meeting**

**MOTION 12-08-567**

**MOVED** by Deputy Reeve Sarapuk

That the Organizational meeting be scheduled for October 25, 2012 at 10:00 a.m. and that the Regular Council Meeting be changed to October 26, 2012 beginning at 10:00 a.m. in the Fort Vermilion Council Chambers.

**CARRIED**

**12. f) Financial Report – July 31, 2012**

**MOTION 12-08-568**

**MOVED** by Councillor Bateman

That the financial reports for the period ended July 2012 be accepted for information.

**CARRIED**

**12. g) Request for Park Bench (ADDITION)**

**MOTION 12-08-569**

**MOVED** by Councillor Flett

That the Stephen family be permitted to install a plaque on a park bench along the riverbank in Fort Vermilion in memory of Stewart A. Stephen as per their request.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE**

**13. a) Information/Correspondence**

**MOTION 12-08-570**

**MOVED** by Councillor Jorgensen

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN CAMERA SESSION:**

**MOTION 12-08-571**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the

\_\_\_\_\_  
\_\_\_\_\_



Freedom of Information and Protection of Privacy Regulations  
18 (1) at 4:27 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

**CARRIED**

Councillor Derksen left the meeting at 4:28 p.m.

**MOTION 12-08-572**

**MOVED** by Councillor J. Driedger

That Council move out of camera at 5:32 p.m.

**CARRIED**

**14. a) Legal – Inter-Municipal Relationship**

**MOTION 12-08-573**

**MOVED** by Councillor Bateman

That administration send a letter to the Town of Rainbow Lake requesting a council to council meeting at a mutually agreeable date.

**CARRIED**

**14. b) Labour – Mackenzie Municipal Services Agency**

**MOTION 12-08-574**

**MOVED** by Councillor Wardley

That administration advise the Mackenzie Municipal Services Agency of the County's interest in their subdivision services as a stand-alone service and requests clarification of fees as discussed.

**CARRIED**

**14. c) Land – Mustus Energy**

**MOTION 12-08-575**

**MOVED** by Councillor Braun

That Mustus Energy be received for information.

**CARRIED**

**NEXT MEETING**

**15. a) Regular Council Meeting**

**DATE:** Tuesday, September 11, 2012  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 16. a) Adjournment

**MOTION 12-08-576** **MOVED** by Councillor Jorgensen

That the meeting be adjourned at 5:42 p.m.

**CARRIED**

These minutes will be presented to Council for approval on September 11, 2012.

---

Bill Neufeld  
Reeve

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Joula Whittleton  
Chief Administrative Officer

UNAPPROVED



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>DELEGATION S/Sgt. Tom Love, Fort Vermilion RCMP</b>

### **BACKGROUND / PROPOSAL:**

S/Sgt. Tom Love will be present to address parking concerns as identified in the attached letter as well as crime statistics (to be presented at the meeting).

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the presentation by S/Sgt. Tom Love, Fort Vermilion RCMP, be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



Royal Gendarmerie  
 Canadian royale  
 Mounted du  
 Police Canada

Security Classification/Designation  
 Classification/désignation sécuritaire

FORT VERMILION RCMP DETACHMENT  
 BOX 94  
 FORT VERMILION AB T0H 1N0

Your File    Votre référence

REEVE & COUNCIL  
 MACKENZIE COUNTY  
 BOX 640  
 FORT VERMILION AB T0H 1N0

Our File    Notre référence

2012 09 06

Ladies and Gentlemen:

**PARKING ON HIGHWAY EAST OF LA CRETE**

The Fort Vermilion RCMP Detachment has a grave concern with vehicles being parked on both sides of the highway east of La Crete during auction sales.

I will speak to Council about this serious issue at the September 11, 2012 meeting.

Regards,

S/Sgt. Tom Love  
 NCO I/C  
 RCMP Fort Vermilion Detachment



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>CAO Report</b>

### **BACKGROUND / PROPOSAL:**

CAO and Director reports are attached for information.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the CAO report for September 2012 be received for information.

Author: C. Gabriel Review by: \_\_\_\_\_ CAO \_\_\_\_\_

## Monthly Report to CAO

For the month of September 2012

From: William (Bill) Kostiw, Director of Infrastructure Development and Government Relations

This report is a brief overview of the County's overall operations and projects provided in the absence of our CAO. Joulia is a way on a much needed vacation and is hopefully coming back full of vigor and renewed energy. As we all are aware it has been a very hectic summer with staff changes (in-camera discussion), projects and of course, huge multiple forest fires. The following is a recap of each area of County operations:

### 1. Staffing

- To be discussed in-camera.

### 2. Fires

- Currently all the wildfires are being contained or held in the critical areas. The large Zama fire is being held and ESRD is securing a wide buffer zone on the south and east sides to prevent danger to the Hamlet and other infrastructure. I met with the current incident commander on site August 29<sup>th</sup> and was assured that ESRD is diligently controlling the fire.
- County staff is sorting out the mountain of reports, invoices, and other paperwork in order to recover as much costs as possible.

### 3. Projects

- Highway 88 Connector (also see John's report)
  - The contractor has substantially completed the grading, culverts and approaches as per the contract. The contractor has confirmed they intend to complete the project this year.
- Zama City Access
  - The subcontractor has completed the grading, culverts, and slope repair. The general contractor has indicated they will start base paving in September 2012 and complete on schedule.

- Recreation/Community Paving Projects
  - These projects have been worked into the schedules with the large projects.
- High Level East Drainage
  - The contractor has verbally confirmed they intend to start mid-September and anticipate substantial completion prior to freeze up this fall. This contractor is also the subcontractor for the Highway 88 Connector, Zama Access, and Highway 88.
  - We are still waiting for approval from Alberta Transportation to provide and install a new culvert on Highway 58 and 7 mile Road as well as on secondary highway 697 at the AJA intersection.
- New Lands Access
  - This project is in the development stage and we hope to get some draft policies to Council soon (see RFD).
- New Lands Drainage
  - This is also in the development stage and is included as an RFD.
- Tompkins Crossing
  - The bridge study is being completed by Genivar (\$14,800) and should be ready for Council's perusal at the October meeting.
  - Alberta Transportation is working on a plan to upgrade the current ferry to increase its capacity. A firm timeline has not been established.
- Mustus Energy
  - Mustus seems to be making good progress on the site work and have new site plans in the making.
- Shovel Ready Projects
  - Highway 88 Connector Phase II design and tender documents should be ready for Council perusal at the October meeting. Estimated cost is \$9,000,000 (Genivar)
  - Fort Vermilion 53<sup>rd</sup> Avenue project is also being prepared for the October meeting. Estimated cost \$700,000 (Genivar)
  - Zama Aspen Drive and sewer line extension is being prepared and should be ready by November. Estimated cost \$420,000 (Genivar)
  - La Crete 100<sup>th</sup> Street is being prepared for November. Estimated cost is \$\_\_\_\_\_
- Primary Highways

- Highway 88 construction is actually proceeding fairly well except the rain seems to concentrate on the grading section. The weather will really be the big factor on getting the paving complete on schedule.
- Highway 58 East grading is generally complete. Northern Roadbuilders completed their portion and Prairie North has some cleanup left on the east end.
- Highway 58 West paving is substantially complete with minor cleanup to do. Knelsen Sand & Gravel crew from 58 is moving to Zama Access Project.
- Development & Special Projects
  - Footner/Ainsworth Mill project is still on hold but the market has improved significantly, best in last seven years. I plan to meet with their manager in October to discuss strategy for this critical project (in-camera discussion).
  - Highway 58 extension to Fort Nelson is also a critical project. This would provide access to better rail service and increase oilfield access which would make our area more competitive because of better freight rates and closer to Prince Rupert.

In summary, progress is being made in all areas, of course some better than others. The biggest challenges ahead of us are roads and drainage to new lands and declining revenue. The revenue decline is both tax base and government support funding. Ranjit Tharmalingam, Acting Regional Director from Alberta Transportation in Peace River will be attending the September 24<sup>th</sup> council meeting.

I would be pleased to answer questions or provide more information. Thank you.



## **LA CRETE RESIDENTIAL GARBAGE PICKUP STATUS**

**As Of Aug. 31, 2012**

- 40 yrd bins have been ordered
- 900 curbside containers have been ordered
- The dyke at the transfer station has been built
- The contractor has purchased the dump trailer and has his WCB and insurances are in place
- The changes to the transfer station operating hours is approved
- The mapping for the pickup is done

## Monthly Report to CAO

For the month of September, 2012

From: John Klassen

Director of Environmental Services and Operations

### Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Dust Control	Ongoing	We ordered a few more loads to redo some dry areas
Operating Budget	Sept 30/12	In Progress
Winter Sand	September	Mix sand and salt to prepare for winter
Drainage	Summer	Ongoing.
Hot Mix Patching	July, 2012	Complete
Crack sealing	July, 2012	Completed
Line Painting	July, 2012	Completed

### Capital Projects

Projects	Timeline	Comments
Rural Water Line	September 2012	FV-2 connections complete and 1 serviced to the property line. LC-Working on a plan to connect 2 customers and how to minimize flushing.
Rural Water Line Phase II	September 2012	Tenders Closed on Aug 9 <sup>th</sup> and we are waiting for the contractor to start. LC sawmills has signed up and paid for their connection.
88 Connector	October 2012	The tender was awarded and a subcontractor has started dirt work.
La Crete Lagoon Upgrade	2012/2013	Clearing & Grubbing is in progress.
Zama S Curve Services	2013	2013 Budget
Capital Bridge Repairs	2012	BF-80938 & 80939 (88 connector) tenders have been awarded.
Ponton Road	August 31 <sup>st</sup>	This project is almost complete.
Road Requests	July, 2012	Completed.

**Personnel:** We are advertising for multiple positions within the department;

Dave Siemens – Out on sick leave, return is unknown (Equipment Operator)

Ben Bergen – Resigned (Equipment Operator)

Pauline Short – Resigned (Public Works Admin Officer)

Byron Peters – Accepted the Director of Planning & Development position (Project and Construction Superintendent)

**Other:** Please see attached for your information project update reports from consultants engaged by Mackenzie County.

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## John Klassen

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**From:** Maurice Wadman [Maurice.Wadman@focus.ca]  
**Sent:** Thursday, August 30, 2012 2:50 PM  
**To:** Bill Kostiw  
**Cc:** Doug Schuler; Jason Schuler; John Klassen  
**Subject:** Mackenzie County - Project Updates (August 30,2012)

Bill

Doug asked me to send you an email with an update on the progress of all the projects that we are working on for Mackenzie County. If you have any questions or require a more detailed update on any of these projects please let me know.

1. High Level East Drainage Project
  - Contractor requested an extension until next spring
  - The county did not approve this extension
  - We are waiting for Henry Peters to tell us when he will be able to begin construction
  - Contractor also needs to fix the deficiencies on phase 1 of this project prior winter.
  
2. Fort Vermilion Road Improvements 2013
  - Preliminary Survey is done
  - Preliminary Design is done
  - Preliminary Cost Estimate done
  
3. Lacrete Roads Improvements 2013
  - Preliminary survey is done
  - Working on preliminary design
  - Anticipate cost estimate in late September
  
4. Zama Road Improvements 2013
  - Preliminary survey in September
  - Preliminary design and cost in 2012
  
5. LaCrete Sewage Lagoon
  - Clearing contract is underway
  - Currently requesting quotes for geotechnical work from J.R. Paine and Parkland
  - Working on report for Alberta Environment
  
6. Lacrete Airport
  - All lot corners have been pinned
  - Focus legal department is working on the monument plan
  - More clearing is required for PAPPi's, Focus will be flagging trees in September
  
7. Fort Vermilion Airport
  - All pins have been marked
  - More clearing is required for PAPPi's, Focus will be flagging trees in September
  
8. Legal Subdivision Work (Bear River)
  - Legal preliminary survey has been complete
  - Plans and survey have been sent to the Focus Legal Survey department for review
  - Survey of tree line and/or creek to be done after Legal survey department decides the best way to proceed with the subdivision plans.

9. Fort Vermilion Drainage Project (Spruce Road)

- Survey and design are complete
- Construction anticipated for 2013
- The additional ditch running south along Range Road 125 near this project has also been surveyed and designed.
- John Klassen has suggested that the repairs on this other ditch may be included as part of next years project. Doug thought that was a good idea since the original project is all in cut and the repairs to the new ditch and road will all be fills. John is going to get back to us on how he would like to proceed with this project.

10. Private Developments

a. North Point Business Park

- Underground is complete/ Testing to begin shortly
- Road work began on August 23, 2012.

b. Pineridge Commercial

- Underground is complete
- Nothing on roads

c. Vangaurd Reality Ltd. Phase 7A & 7B

- Currently installing water and sewer services
- Stormsewer leads and catch basins not installed
- Road work not scheduled
- Phase 5Cb & 5Cc on hold until spring

d. North Country Acres

- Construction complete
- Albert is conducting a pressure test on the sewer line tomorrow
- Byron is scheduling a time for a final inspection for the near future.

Maurice Wadman, P.Eng.  
Focus Corporation  
#3 8909 96 Street  
Peace River, Alberta  
Phone: 780-624-5631  
Fax: 780-624-3732

**PROJECTS MEETING  
 Mackenzie County**

Date: August 24, 2012  
 Time: 8:30 am  
 Location: Mackenzie County Fort Vermilion Office

**Attendees:**

Bill Kostiw	Mackenzie County
John Klassen	Mackenzie County
Byron Peters	Mackenzie County
Mark Schwab	GENIVAR
Garth McCulloch	GENIVAR

<b>Job No.</b>	<b>Project</b>	<b>Action By</b>
<b>101-17474-00</b>	<b>Mackenzie County Water System – Construction</b> <ul style="list-style-type: none"> <li>• Waterline outside of ROW</li> <li>• Contractor has obtained easement agreements from affected landowners</li> <li>• Fred Wiebe had noted some deficiencies which have been forwarded to the Contractor</li> <li>• MO to follow up with Contractor and provide County with status update</li> <li>• As builts to be completed and forwarded to the County</li> <li>• MO to forward agreements to legal survey firm (Maltais Geomatics) for registration.</li> </ul>	Mark O.
<b>121-13009-00</b>	<b>Zama Access Road</b> <ul style="list-style-type: none"> <li>• Issue with 1200 mm culvert install on Zama Access; Apache does not want a new culvert installed as it is too close to their pipeline. Bill Kostiw to review this onsite with MO</li> <li>• Contractor has completed curb &amp; gutter work on Civic center parking lot</li> <li>• Contractor noted that they anticipate starting base work early September.</li> <li>• County has approval to complete paving at the Zama Community Centre. MO to discuss further with County</li> <li>• Mackenzie County would like to maximize the Grant</li> </ul>	Mark O.

Job No.	Project	Action By
	Funding on this project by extending the project limits to utilize all of the allocated \$6,000,000, in available funds.	
121-13801-00	<b>Highway 88 Connector</b> <ul style="list-style-type: none"> <li>• Grading work on intersectional treatment has been completed</li> <li>• Contractor installed 2 new approaches (north &amp; south) at Rge Rd 13-5</li> <li>• Contractor also “moved” approach at Rge Rd 13-2 (south) to the center of the ROW</li> <li>• Contractor has requested a phase break after Northern Road Builders is completed the grading work</li> <li>• There has been no indication on when base work is scheduled to start</li> <li>• County heard that there may be a CL CSP that was buried in the grade, near the Mustus Intersection. GENIVAR will investigate further</li> <li>• Culverts on the south side of the intersection may be too short. Mark S. and Garth M. to investigate further</li> <li>• La Crete Rec. Center paving: Mark O. to review paving with Mackenzie County</li> </ul>	Mark S. Garth M. John K. Mark O.
121-15015-00	<b>BF 80938 &amp; BF 80939 - Bridges on Hwy 88 Connector</b> <ul style="list-style-type: none"> <li>• Tenders were opened on July 25, 2012</li> <li>• Formula Contracting was the low bidder</li> <li>• Approval for funding from AT was received by the County on August 14.</li> <li>• Contractor noted that they intend to start work in mid September</li> <li>• AT wants this work to be completed this year</li> </ul>	
----	<b>Highway 88 Connector East</b> <ul style="list-style-type: none"> <li>• GENIVAR to confirm costs to complete RRP application &amp; take project to the tender stage.</li> <li>• MO to provide draft RRP application to County for review prior to submission to Alberta Transportation.</li> </ul>	Mark O.
----	<b>Mustus Energy Intersection – Waterline Work</b> <ul style="list-style-type: none"> <li>• Quotation to fuse waterline at Mustus Energy has been received and forward to the County for review and direction</li> <li>• John K. is arranging a conference call with Alberta Environment to discuss what they require to authorize this work</li> </ul>	John K.

<b>Job No.</b>	<b>Project</b>	<b>Action By</b>
	<ul style="list-style-type: none"> <li>County proposes to close valve to the north and west so the line would be empty.</li> </ul>	
----	<p><b>Zama Access Road</b></p> <ul style="list-style-type: none"> <li>RRP application to be completed for the next phase of the project.</li> </ul>	Mark O.
----	<p><b>Tompkins Landing Bridge</b></p> <ul style="list-style-type: none"> <li>“A” Estimate was submitted by GENIVAR to the County</li> <li>GENIVAR estimated \$80-\$100 million to complete the bridge</li> </ul>	Mackenzie County
----	<p><b>BF 81125</b></p> <ul style="list-style-type: none"> <li>Design for construction next year</li> </ul>	GENIVAR



## Monthly Report to CAO

For the month of September 2012

From: Byron Peters, Director of Planning & Development

It has been a very busy couple of weeks, as I'm learning the ropes of being a director and also learning all of the ins & outs of the Planning and Development department (and the MGA and the bylaws, and the ASP's and the MDP...). The learning curve is steep but manageable.

A few highlights of the past couple of weeks and a quick look ahead are provided below:

- Knelsen subdivision is now complete. The final inspection has been completed, now we just need to process the final paperwork.
  - The playground has a completion date of September 30, 2012
- North Country Acres (Frank Goertzen) subdivision has completed another phase, Construction Completion inspection will be completed soon
- Vanguard Realty is currently working on two phases (trailer lots) in La Crete, has submitted drawings for two additional phases
- PineRidge has nearly completed phase 1A of their subdivision. Only final road work remaining.
- Reviewing and suggesting changes to MMSA's Position Paper for the Upper & Lower Peace Regions regarding the proposed LUF.
- Staffing is an ongoing concern. Have identified and interviewed some good candidates, but positions keep opening up faster than we can get them filled.
- The ADOA (Alberta Development Officer Association) annual conference is scheduled for the end of September, two staff and two MPC members plan to attend.
- Continued work on the airport plans, monument plans are being registered.





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Municipal Planning Commission Meeting Minutes – August 9, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the August 9, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Municipal Planning Commission meeting minutes of August 9, 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County  
Municipal Planning Commission Meeting**

**Mackenzie County Office  
La Crete, AB**

**Thursday, August 9, 2012 @ 10:00 a.m.**

**PRESENT**

John W. Driedger	Chair, Councillor, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Jacque Bateman	MPC Member, Councillor
Beth Kappelar	MPC Member
Danny Friesen	MPC Member

**ADMINISTRATION**

Liane Lambert	Development Officer
Dallas Campbell	Development Officer
Samuel Wahab	Planner
Chelsea Derksen	Administrative Assistant

**1. CALL TO ORDER**

John W. Driedger called the meeting to order at 10:00 a.m.

**2. ADOPTION OF AGENDA**

**MOTION 12-140** **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

**CARRIED**

**3. MINUTES**

**a) Adoption of Minutes**

**MOTION 12-141** **MOVED** by Jacque Bateman

That the minutes of the July 26, 2012 Municipal Planning Commission meeting be adopted as presented.

**CARRIED**

**b) Business Arising from Previous Minutes**

There was no business arising from previous minutes.

**4. DEVELOPMENT PERMITS**

- a) Development Permit Application 193-DP-12  
Richard Mercredi; Dwelling–Single Family w/ Garage-Attached  
Plan 5999CL, Block A**

**MOTION 12-142    MOVED** by Danny Friesen

That Development Permit 193-DP-12 in the name of Richard Mercredi be approved with the following conditions as amended.:

Failure to comply with one or more of the attached conditions shall render this permit null and void

1. **Minimum building setbacks:**
  - a. **15.2 meters (50 feet) from River Road;**
  - b. **4.6 meters (15 feet) from East and West Side property lines;**
  - c. **7.6 meters (25 feet) from South property line.**
2. **The lowest opening of all buildings shall be equal to or higher than the centerline elevation of River Road to raise the building above the 1/100 year flood level. No Basement Allowed.**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring houses to the satisfaction of the Development Authority.
4. The Municipality has assigned the following address to the noted property 3103-River Road. You are required to display the address (3103) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
6. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.

7. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking.
8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**Please note**

1. MackenzieCounty does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. MackenzieCounty, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).
4. **There is a Natural Resource Extraction Industry located nearby the property. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the Natural Resource Extraction Industry.**
5. **The Fort Vermilion Airport is located nearby on Fort Vermilion Settlement, Range 1, River Lots 1, 2, 3 & 4. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the Fort Vermilion Airport and/or any aircraft leaving or arriving at the Fort Vermilion Airport.**

**CARRIED**

**b) Development Permit Application 199-DP-12  
Gerhard Hirt; Contractor's Business/Yard (Shop with Variance)  
Plan 002 2110, Block 1, Lot 1**

**MOTION 12-143**    **MOVED** by Wally Schroeder

That Development Permit 199-DP-12 on Plan 002 2110, Block 1, Lot 1 in the name of Gerhard Hirt be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Approval of a setback variance as noted in condition 2.
2. Minimum Shop setbacks are:
  - a. Side Yard (west) – 20.6 meters (67.5 feet), from road allowance,
  - b. Front Yard (south) – 41.2 meters (135 feet), from road allowance,
  - c. Side Yard (east) and Rear Yard (north) – 15.2 meters (50 feet), from property lines
3. New construction only. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. **The site shall be kept in a safe, clean, and tidy condition.**
4. Provide adequate off street parking as follows: 1 space per each full time employee and 1 space for every 2 part time employees plus 1 space per 37.2 sq m (400 sq ft) of gross floor area. *“One parking space, including the driveway area, shall occupy a minimum of 300 square feet.”*
5. The building used for Contractor's Business shall meet all applicable Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
6. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of



a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

8. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
10. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

**CARRIED**

**5. MISCELLANEOUS ITEMS**

- a) **Bylaw 870-12 Land Use Bylaw Amendment From Hamlet Commercial 2 "HC2" to in Urban Fringe "UF" Land Use District**

**MOTION 12-144      MOVED** by Wally Schroeder

That the MPC recommend to Council for the Planning and Development Department not to change the land use designation from Hamlet Commercial 2 "HC2" to Urban Fringe "UF". Instead create a special Direct Control Zone within Mr. George F. Janzen property.

**CARRIED**

- b) **Action List**

The Action List of July 12, 2012 was reviewed.

**MOTION 12-145      MOVED** by Jacquie Bateman

That no decision be made concerning the Frontier Auto Lane until the Aerial Structure Plan for La Crete is completed.

**CARRIED**

**7. NEXT MEETING DATES**

**MOTION 12-146** **MOVED** by Danny Friesen

That the next three Municipal Planning Commission meeting dates be scheduled one hour earlier due to fall harvest:

- ❖ August 23, 2012 at 9:00 a.m. in Fort Vermilion
- ❖ September 6, 2012 at 9:00 a.m. in La Crete
- ❖ September 20, 2012 at 9:00 a.m. in Fort Vermilion

**CARRIED**

**8. ADJOURNMENT**

**MOTION 12-147** **MOVED** by Beth Kappelar

That the Municipal Planning Commission meeting be adjourned at 10:40 a.m.

**CARRIED**

These minutes were adopted this 23<sup>rd</sup> day of August, 2012.

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John W. Driedger, Chair



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Mackenzie Library Board Meeting Minutes – July 9, 2012</b>

### **BACKGROUND / PROPOSAL:**

Information item. The adopted minutes of the July 9, 2012 meeting are attached.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

### **RECOMMENDED ACTION:**

That the Mackenzie Library Board meeting minutes of July 9, 2012 be received for information.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_



**Mackenzie County Library Board (MCLB)**  
**July 9<sup>th</sup>, 2012 Board Meeting Minutes**  
**Fort Vermilion Library**  
**Fort Vermilion, Alberta**

**Present:** Lisa Wardley(arrived at 7:15 p.m.), Wally Schroeder, Beth Kappelar, John W. Driedger,  
La Dawn Dachuk, Susan McNeil, Lucille Labrecque.  
**Absent:** Lorraine Peters (excused), Daryl Zielsdorf.

**1.0 Call to Order:** The meeting was called to order by Beth Kappelar at 7:03 p.m.

**2.0 Approval of Agenda:**  
**MOTION #2012-05-01** John Driedger moved the approval of the agenda as printed. **CARRIED**

**3.0 Approval of the Minutes:**  
**MOTION #2012-05-02** Susan McNeil moved the approval of the May22/12 minutes as presented. **CARRIED**

**4.0 Review of Action Items:**  
- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 Financial report as of Mar. 31/2012:**

**MOTION #2012-05-03** John Driedger/Wally Schroeder moved to table the financial report to the Aug meeting **CARRIED**

**5.2 Municipal Development Grant Application:**

- Lorraine Peters has sent in the application.

**6.0 Library Reports:**

**6.1 La Crete:**

- Financials to June 4/12: Income of \$36 K, Expenses of \$33 K, Net income, \$4K., Bank Balance \$73.
- Patty Friesen may provide the entertainment for the Salmon Grill fund raiser. .
- The Town and Country Fund Raiser has been discontinued until fall.
- 200 recipes have been submitted for the "Friends of the Library" cook book . 50 more were required. They planned to advertise on CIAM.
- When the Society met with Frank Oberle, he recommended they contact the Community Spirit Foundation and talk to Councilors John Driedger and Peter Braun.
- T-shirts have been ordered for the summer reading program.
- The library is staying with theInsignia library program.
- They contacted Larry Stewart with Community Development to help them develop a business plan.
- They are still posting book reviews on their web site.
- They are planning a book buying trip to coincide with theRural Librarys Conference in September.
- Rebecca Klassen will not be offering the summer reading program this year. Hopefully a replacement can be found.

**6.2 Fort Vermilion:**

- They have changed internet providers to save money.
- They joined Better World books to sell their weeded books for them on line. They get 15% of the sale and 5% goes to a charity of their choice.
- The summer reading program starts July 10/12.
- Story hour has been cancelled for the summer.
- The society is doing a plastic duck fundraiser during Fort Vermilion River Days July 28/12.
- They have a current bank balance of \$19K.
- Their Seniors tea went well.

**6.3 Zama:**

- Their library is very hot during the summer.
- They are now on summer hours.

**6.4 High Level:**

- They participated in the county library needs assessment survey.

**MOTION #2012-05-04** Susan McNeil moved to accept the library reports as presented.

**CARRIED**

...2

**7.0 Old Business:**

**7.1 La Crete Library Building:**

- There is nothing new to report.

**7.2 MCLB Service Plan Results:**

- Lisa Wardley shared the Zomerang Survey results received to date. 350 were completed.
- Lisa Wardley will send the survey results to the 3 County societies to request goals they would choose for the County libraries based on the results.

**7.3 Service Agreement with High Level Library:**

- Beth Kappelar and Lisa Wardley will meet with the High Level Library Board to renegotiate a new service agreement.

**8.0 New Business:**

**8.1 GOA FOIP Request Survey:**

- Wally Schroeder completed the requested survey for the MCLB.

**8.2 Mackenzie County Operating Budget:**

- Wally Schroeder received a document which detailed how much the County supported the libraries outside of the annual library operating budget allotment. It was \$10,013.00.

**8.3 Book Ordering Inservice:**

**MOTION # 2012-05-05** Susan McNeil moved that Lisa Wardley offer an Amazon book buying in service to County librarians and society members. **CARRIED**

**9.0 Correspondence:**

9.1 Peace Library System Invoice.

9.2 GOA World Elder Abuse Awareness Day Information.

**10.0 In Camera:**

- Not required

**11.0 Next Meeting Date and Location:** Fort Vermilion Library, Aug 22/12 at 7:00 p.m.

**12.0 Adjournment:**

**MOTION # 2012-05-06** John W. Driedger moved the meeting adjourned at 8:30 p. m.

**CARRIED**

**These minutes were adopted this 22<sup>th</sup> day of August, 2012**

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**Beth Kappelar, Chair**



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>John Klassen, Director of Environmental Services &amp; Operations</b>
<b>Title:</b>	<b>Rural Water Line</b>

### **BACKGROUND / PROPOSAL:**

At the September 5<sup>th</sup> Rural Water Line Committee meeting three motions of recommendation were made as follows;

**MOTION 12-011      MOVED** by Eric Jorgensen

That the Rural Waterline Committee recommends to Council to allow implementation of volunteer User Steering Committees with a minimum of 7 members in lieu of Co-op's.

**CARRIED**

**MOTION 12-012      MOVED** by Elmer Derksen

That the Rural Waterline Committee recommends to Council that a temporary flushing/fill station is constructed at the intersection of Airport Road and Range Road 14-3.

**CARRIED**

**MOTION 12-014      MOVED** by Eric Jorgensen

That DCL Siemens completes draft plans for the Fort Vermilion Booster Station at the predetermined location.

**CARRIED**

**Author:** John Klassen      **Review Date:** \_\_\_\_\_ **CAO** \_\_\_\_\_

**OPTIONS & BENEFITS:**

It is administrations opinion that for the County to move forward in utilizing the current transmission line and further expansion of the water line network the three motions need approval from Council.

**COSTS & SOURCE OF FUNDING:**

2012 Operating and Capital Budget

**RECOMMENDED ACTION:**

Motion 1:

That Mackenzie County allows implementation of volunteer User Steering Committees with a minimum of 7 members in lieu of Co-op's and that administration draft a Terms of Reference for approval by Council.

Motion 2:

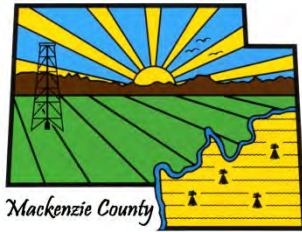
That Mackenzie County construct a temporary flushing/fill station at the intersection of Airport Road and Range Road 14-3.

Motion 3:

That Mackenzie County engages DCL Siemens to complete draft plans for the Fort Vermilion Booster Station at the predetermined location.

Author: John Klassen Review Date: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw, Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>Roads and Drainage to New Lands</b>

### **BACKGROUND / PROPOSAL:**

In the aftermath of the recent land sales, the County is scrambling to find a solution for the need of significant road and drainage improvements. The problem was magnified when the Province decided to keep all the land sale funds and does not seem willing to help through other financial measures.

### **OPTIONS & BENEFITS:**

The options are limited, as is the County's budget. Administration is examining options, but to date, no final solution is evident.

### **COSTS & SOURCE OF FUNDING:**

The cost for the drainage preliminary study is estimated at \$150,000. The cost of expanding the roads network plan is not yet determined.

### **RECOMMENDED ACTION:**

That the roads and drainage to new lands be received for information.

**Author:** William (Bill) Kostiw      **Reviewed by:** \_\_\_\_\_ **CAO** Joulia Whittleton





**Mackenzie County**

**Drainage Impact Study**  
**New Lands Development**

**Terms of Reference for**  
**Engineering Services**  
**Request for Proposal**

Submission Date:

4:00 pm, local time, October 5, 2012

This document contains 11 pages, including this cover.

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# **1 Introduction**

Mackenzie County requires a drainage impact study to evaluate the impact upon surface drainage and infrastructure within the County of clearing an additional 136,000 acres for agriculture use.

The Alberta Government is selling 136,000 acres of public land in Mackenzie County to offset the transfer of public land from Mackenzie County to the Alberta Government in 1997. At each land auction, Alberta Environment and Sustainable Resource Development (ESRD) verbally notify, or have notified, all bidders that any private land owners must contact and obtain approvals from Alberta Environment if they intend on doing any drainage on their land. ESRD staff has been on hand to distribute approval information packages and have met with a few local groups wanting to drain their land.

The public land sale consists of three stages:

Stage 1: 72,823 acres were sold in 2011 and another 13,403 acres were sold at a June 2012 land auction;

Stage 2: 23,821 acres have been sold, 1,427 acres were sold at the June 26, 2012 auction and another 8,243 may be sold starting in 2013 (some of these lands need to be surveyed before being released); and

Stage 3: 15,000 acres may be released but no lands have been identified as First Nation consultation, and other discussions for this stage have just begun.

## **1.1 Project Location**

Attached is the Mackenzie County Land Auctions Map. This map identifies the location of the public land sales. A further refining of the study limits is provided elsewhere in this document, with additional definition forming part of the study scope.

## **1.2 Purpose**

It is uncertain what impact the additional cleared lands will have on surface drainage. To address the drainage issue, Mackenzie County is seeking to engage an engineer to perform a drainage impact study. The drainage impact study will form the first stage in the process to create a detailed Water Management Plan for the area.

# **2 Scope of Work**

The consultant's scope of work shall, as a minimum, include the items as identified in this section and respond to all identified concerns.

## **2.1 Drainage Concerns**

Mackenzie County is concerned that drainage activities might commence without properly considering the full impact on current and future drainage ways.

Secondly, it is recognized that not all land owners currently follow the legislated process. Mackenzie County is also concerned with individuals constructing ditches without authorization and the effect that these have and will have on their current infrastructure.

It is doubtful that the current drainage ways will be able to accommodate the additional load that will be added to their current capacity. During high rainfall and snow periods the current and future waterways might not be able to drain the additional loads without causing flooding and erosion.

## **2.2 Background Information**

Mackenzie County, with the assistance from Alberta Transportation, conducted a study to determine the costs of potential roads, moving existing roads, and adding culverts or bridges on fish bearing streams. The potential cost for roadways to serve the land that has already been sold is about \$32 million and culverts another \$4.5 million.

In the 1980s and 90s Alberta Environment spent approximately \$20 million putting in drainage channels south of Fort Vermilion. The County is responsible for the upkeep of the drainage channels, which are in varying operational conditions. The majority of these drains move excess water to the north-east into the Bear River watershed, which is now saturated to capacity. The Bear River is a low lying watershed that drains slowly, and is mostly swamp and bog.

## **2.3 Drainage Impact Study**

The project will focus primarily on the impact of drainage from new lands within the Bear River and Steephill Creek basins.

The drainage impact study is anticipated to be divided into two phases. Phase 1 is intended as the initial assessment of the downstream impact of increased run-off on existing major infrastructure. Phase 2 will involve identifying more detailed impacts, particularly on minor infrastructure, and assisting the County in putting in place guidelines for development. Consultants may propose further sub-phases as appropriate to deliver the desired information.

Phase 1 will:

- Define the boundaries of the sale lands and identify the contributing basins for Bear River and Steephill Creeks;
- Identify existing drainage problems that could be worsened by development of the sale lands;
- Estimate the potential change in run-off contributing to the Bear River and Steephill Creeks that could occur through the clearing of the sale lands to an agricultural state;
- Assess the potential capacity issues that such an increase in run-off could have on all major structures and roadways, and existing problems areas;
- Identify and assess options associated with mitigating the impact of increased run-off where capacity issues have been identified.

Phase 2 will:

- Extend the assessment to current licensed ditches, minor infrastructure, and ad hoc and local ditches, authorized or not;
- Identify possible up-stream or on-site options to retain or detain anticipated increased run-off;
- Identify allowable post-development release rates for up-stream properties, based upon reasonable management of the downstream infrastructure.

The study will include all natural water ways as well as information contained in recent road studies. Assessment of drainage alternatives shall include order-of-magnitude costs.

### **2.3.1 Bear River Capacity Assessment**

During Phase 1 the consultant shall assess the capacity of the Bear River by:

- Collecting historical flows for Bear River;
- Completing frequency analysis;
- Survey river cross-section, if required;
- Determining capacity at potential flood risk or “bottle neck” areas;
- Estimating changes in run-off volumes due to changes in land use;
- Estimating future flood flows and comparing to existing capacity; and
- Assessing current natural drainage.

### **2.3.2 Steephill Diversion Option**

Flooding problems are very likely to occur downstream of new farmlands still to be developed as the development proceeds. During Phase 1, the consultant will assess the feasibility of diverting some water from the Blue Hills and Buffalo Head Prairie areas away from the Bear River basin into Steephill Creek and other watercourses to the west. To assess the feasibility of this proposal the consultant shall:

- Use current Digital Elevation Model (DEM);
- Identify sub-basin boundaries for the area under consideration;
- Assess alternatives for diverting water to the west to Steephill Creek;
- Prepare conceptual designs for diversion channels; and
- Prepare conceptual estimates for all reasonable alternatives.

### **2.3.3 Capacity Assessment**

Capacity assessment of existing natural and constructed drainage channels downstream of new farmlands may occur in either Phase 1 or 2 and shall include:

- Complete frequency analysis;

- Capacity at potential flood risk or “bottle neck” areas;
- Estimates of changes in run-off volumes due to changes in land use; and
- Estimates of future flood flows in comparison with existing capacity.

#### **2.3.4 Hydrology Assessment**

Establish unit run-off coefficients for pre- and post-development scenarios as required for Phase 1 and 2 assessments. This information is to be suitable, and appropriately set out and summarized, to assist the County to set guidelines for future area development in order to manage run-off.

#### **2.3.5 Drainage Patterns and Infrastructure**

The study shall include plans showing existing drainage patterns and infrastructure, including the following:

- Existing water management problem areas;
- DEM for entire Bear River basin using existing data sets;
- Data layers with existing drainage ditches (data from EDRD);
- Data layers with existing drainage patterns (data from EDRD);
- Data layers of existing drainage patterns (data from County);
- Drainage areas, natural and constructed, where capacity is exceeded by normal run-off events; and
- Alternative drainage improvements.

#### **2.3.6 Links to Proposed New Roads**

The consultant will be required to link all drainage options to the proposed new roads by:

- Using DEM to evaluate incorporating drainage into road borrow;
- Identifying alternative drainage improvements; and
- Preparing conceptual cost estimates.

#### **2.3.7 Meetings**

It is expected that the Project Manager will be in regular communication with the County’s representative. In addition to this, the Consultant should assume the following as the minimum level of formal communication:

- A start-up meeting;
- Liaison with all identified stakeholders;
- A presentation meeting upon completion of Phase 1;
- A presentation meeting upon completion of Phase 2;



- Presentation meetings at any other stages outlined in the proposal.

All meetings will be held at the office of Mackenzie County. A public information meeting will not be required. Additional meetings may be included by the Consultant, at their discretion, to meet the requirements of their methodology.

### **2.3.8 Additional Considerations**

This study is intended as a first stage in a large watershed management plan. As such, review and assessment will be in broad terms.

This study is intended to be restricted to issues of run-off volume and infrastructure capacity. Environmental impacts, or other impacts, likely to result from land development are to be identified but not evaluated. The consultant is to include their assumptions with respect to other exclusions.

## **2.4 Deliverables**

Results are to be documented in a report with an executive summary. It is expected that interim reports will be submitted at key stages, at a minimum of completion of Phases 1 and 2.

With submission of the report, Mackenzie County is to be provided with all digital results, including computer models. Work will include training of County personnel on the use of such models.

The issue that needs to be addressed is to determine what impact the additional cleared lands will have on surface drainage.

The consultant will be required to deliver the following to Mackenzie County:

- Options and solutions to current and future drainage concerns;
- Results documented in a report with an executive summary;
- A schedule for anticipated approvals, beginning with more critical improvements, based upon discussion with County management regarding available budgets;
- All digital results; and
- All data and reports in hard and electronic format.

## **3 Available Information**

The following information will be made available to the successful consultant for completion of the project. Mackenzie County does not warranty the accuracy of this information or the suitability for use in the project.

Maps

Drawings

Flood plain studies

#### **4 Schedule**

Consultant proposals are to be submitted to Mackenzie County no later than 2:00 pm, local time, October 5, 2012. Submissions must be in hard copy; e-mail or electronic submission will not be considered. Proposals received after the submission time will not be considered.

The completion date for the project is December 1, 2012. The consultant's proposal shall include a detailed schedule with key milestones identified.

#### **5 Contacts/Stakeholders**

The following are identified as key stakeholders with respect to this assignment:

##### ***Mackenzie County***

**Joulia Whittleton, CAO**

Tel: 780.927.3718; Cell: 780.841.8343

Email: [jwhittleton@mackenziecounty.com](mailto:jwhittleton@mackenziecounty.com)

**Bill Kostiw, Director of Infrastructure Development**

Tel: 780.927.3718; Cell: 780.841.8981

Email: [bkostiw@mackenziecounty.com](mailto:bkostiw@mackenziecounty.com)

**Grant Smith, Agriculture Supervisor**

Tel: 780.927.3718; Cell: 780.841.1686

Email: [gsmith@mackenziecounty.com](mailto:gsmith@mackenziecounty.com)

##### ***Alberta Environment and Sustainable Resource Development***

**Terry Sawchuk**

Tel: 780.624.6239

Email: [terry.sawchuk@gov.ab.ca](mailto:terry.sawchuk@gov.ab.ca)

##### ***Alberta Agriculture and Rural Development***

**Marshall Eliason**

Irrigation and Farm Water Division

Tel: 780.427.4615

Email: [Marshall.Eliason@gov.ab.ca](mailto:Marshall.Eliason@gov.ab.ca)

For the purposes of this proposal request, all questions are to be sent, in writing, to Bill Kostiw, Director of Infrastructure Development. Other stakeholders are not to be contacted.

The deadline for submission of questions is 4:00 pm, local time, September 28, 2012.

## **6 Other/Special Consideration**

In addition to the requirements identified elsewhere, the consultant's submission shall include the following additional information and meet the following additional requirements:

- A clear indication of the consultant's capacity to perform the work;
- A detailed résumé of the project lead, defined as the regular liaison with the County who will attend all key meeting and presentations;
- A list and brief résumé of all key staff that will be involved in the project; and
- A résumé of sub-consultants and their role in the project team.

The consultant's submission shall not exceed 20 pages, excluding the cover page but including all résumés and attachments.

## **7 Evaluation Criteria**

In evaluating the proposals received, the County will use the following criteria, weighted as noted:

- Prior experience of project team in conducting similar assignments (30 points);
- Local knowledge and experience of the project team (30 points);
- Project Methodology, including detailed project timelines (30 points);
- Proposed fees for services (10 points).

Although Mackenzie County intends to evaluate a firm's ability based upon the above criteria, this is intended as a general guideline. The County reserves the right to weight the criteria as it sees fit, including the right to reject any or all of the proposals. The County also reserves the right to waive minor non-compliance by a consultant and to enter into discussions with one or more of the consultants for the purposes of clarifying proposal information or discussing modifications to the project scope. A proposal may be accepted by the County in whole or in part.

## **8 Additional Terms and Conditions**

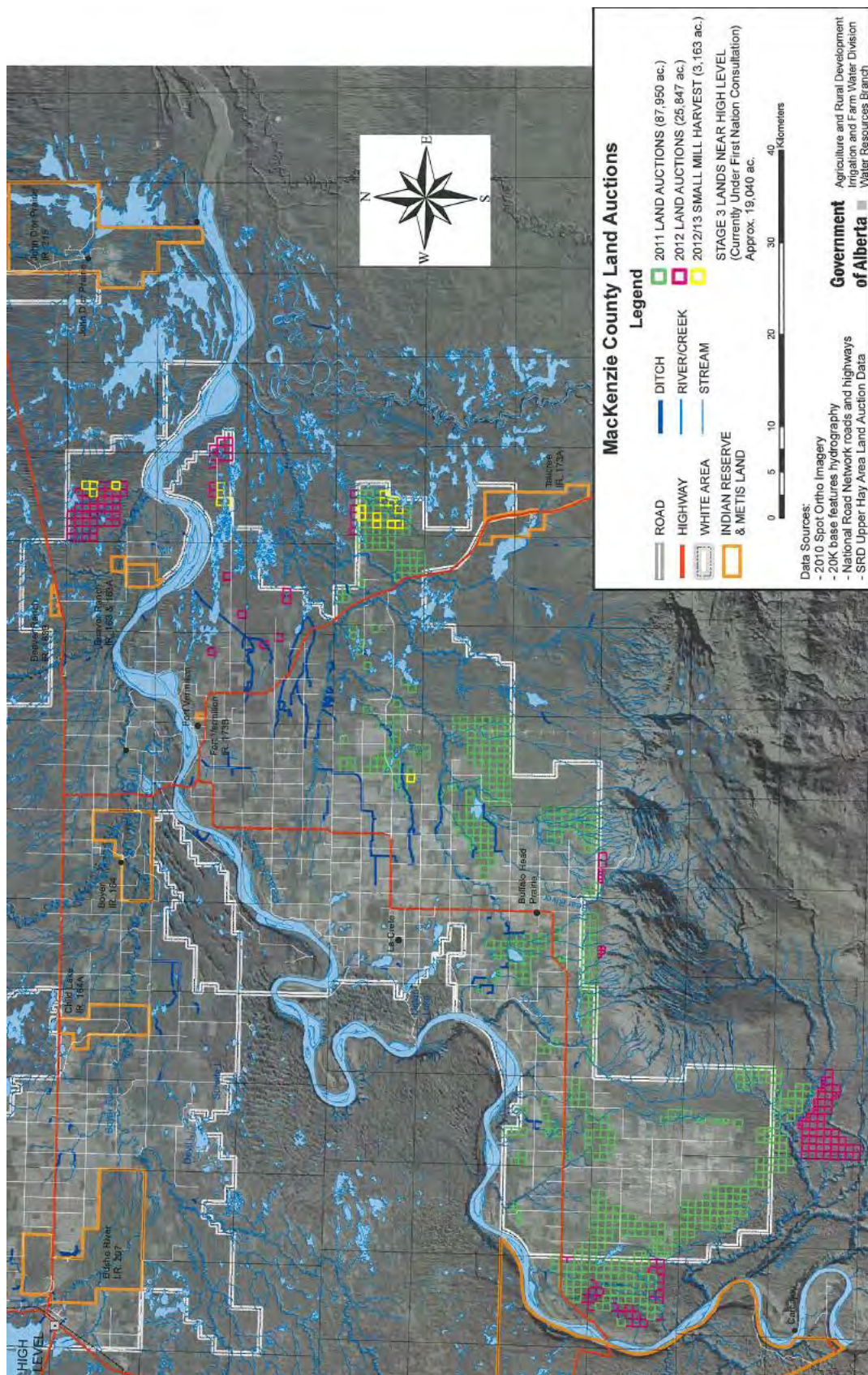
In addition to conditions or requirements identified elsewhere in this document, the following terms and conditions will apply.

1. This process is for the securing of professional services through a request for proposal. It is not a tender.
2. Mackenzie County will not be responsible for any costs incurred by a consultant in preparing and submitting a proposal and/or attending interviews. The County accepts no liability of any kind to a consultant with respect to the proposal and selection process.

3. At all times, the Consultant has the responsibility to notify Mackenzie County, in writing, of any ambiguity, divergence, error, omission, oversight or contradiction contained within the proposal as it is discovered.
4. Consultants may amend or withdraw their proposals prior to the specified closing date and time by way of written or faxed notice to Mackenzie County. After the specified closing date and time, proposals may not be withdrawn.
5. The Consultant must identify if any information in the proposal is considered to be confidential or proprietary.
6. All proposals and accompanying documentation and materials submitted by the Consultant will become the property of Mackenzie County and will not be returned.
7. Prices quoted are to be held firm for a minimum of 90 days following the closure date and shall remain in effect during the full duration of the subsequent agreement.
8. There will not be a public opening of the proposals.
9. The Consultant's proposal shall form part of the contractual agreement with Mackenzie County by attachment and will be incorporated by reference. Claims made in the proposal shall constitute contractual commitments.
10. The successful consultant warrants that they currently possess and will maintain all professional certifications and licenses necessary to lawfully provide the services required under this project.

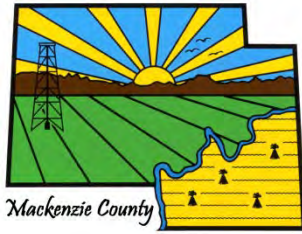
Once selected, Mackenzie County will negotiate a contractual agreement with the preferred consultant. If the County is unable to establish an acceptable contractual agreement, a second preferred consultant may be selected. Mackenzie County may withdraw from negotiations with any potential consultant at any time and without liability.

# 9 Mackenzie County Land Auctions Map



## **QUESTIONS FARMERS ASK ABOUT NEW LANDS**

1. Can I use the County's ditch to drain my land?
2. Can I build a road, and will the County reimburse me later? (1-7 Years)
3. If I build the road, will the County provide the culverts and gravel upfront at no cost to the landowner?
4. Will the County approve development permits without "proper" access?
5. Will the County construct drainage ditched on private land?
6. What is the penalty if I construct without permission or permits? (Homesteader)
7. What rules does the County enforce, if we have started without the County's or SRD's approval?
8. Why can't the County build the roads now because we pay taxes? Where is the money going?



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw, Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>Roads and Drainage to New Lands Policy</b>

### **BACKGROUND / PROPOSAL:**

To be presented at the meeting.

### **OPTIONS & BENEFITS:**

### **COSTS & SOURCE OF FUNDING:**

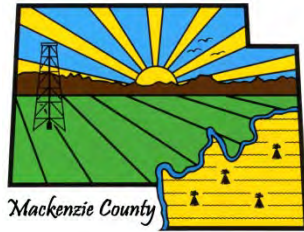
### **RECOMMENDED ACTION:**

That the roads and drainage to new lands policy be approved as presented.

**Author:** William (Bill) Kostiw      **Reviewed by:** \_\_\_\_\_      **CAO** Joulia Whittleton







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw, Director of Infrastructure Development and Government Relations</b>
<b>Title:</b>	<b>MARA &amp; Fort Vermilion Federal Research Station</b>

**BACKGROUND / PROPOSAL:**

The Federal Government had downgraded its Agricultural Departments across the Country, and the Fort Vermilion Research Station is currently on the chopping block.

**OPTIONS & BENEFITS:**

The options are limited, and it seems the only viable solution is for the County to acquire a short term lease on the total operation and property. It would be subleased to MARA to operate on a cost recovery basis. For the long term, the County may have to purchase the property at market value.

**COSTS & SOURCE OF FUNDING:**

The estimated cost to compete this transaction is \$10,000. These funds would come from the 2012 ASB operating budget.

**RECOMMENDED ACTION:**

That Council approves administration negotiating a short term lease of the Fort Vermilion Research Station and present it to Council for approval.

**Author:** William (Bill) Kostiw      **Review Date:** \_\_\_\_\_      **CAO** Joulia Whittleton

Conference Call Meeting  
Fort Vermilion Research Station/Mackenzie County/MARA  
August 28, 2012, 8:30 am

Present:

Bill Kostiw (Mackenzie County)

Eric Jorgenson (Mackenzie County)

Greg Newman (MARA)

Grant Smith (Mackenzie County)

Manfred Gross (MARA)

Colleen Nate (Mackenzie County)

- AAFC noted that the First Nations have already shown a strong interest in the research station.
- That a short term Occupancy Agreement be drafted between Mackenzie County (agent for MARA) and Ag Canada.
- The agreement will be for 1 year with a one year option.
- AAFC will provide MARA and Mackenzie County with an inventory list of the assets currently at the Research Station, and MARA will decide which equipment they will need to carry out research.
- The land/assets will be leased at fair market value.
- The utilities will be the responsibility of Mackenzie County.

Minister  
of Agriculture and  
Agri-Food  
and Minister for the  
Canadian Wheat Board



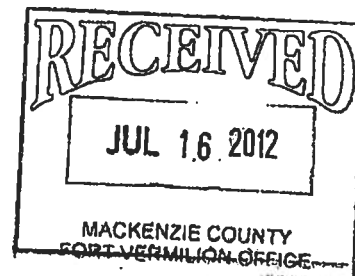
Ministre  
de l'Agriculture et de  
l'Agroalimentaire  
et ministre de la  
Commission canadienne du blé

Ottawa, Canada K1A 0C5

JUL 05 2012

Quote: 175931

Mr. Walter Sarapuk  
Chair, Agriculture Service Board  
Mackenzie County  
PO Box 640  
Fort Vermilion, Alberta T0H 1N0



Dear Mr. Sarapuk:

Thank you for your letter regarding Agriculture and Agri-Food Canada's (AAFC) Fort Vermilion Research Farm and its importance to the agricultural community of northern Alberta.

Agriculture and Agri-Food Canada (AAFC) has created a new Science and Technology Branch. This new branch will provide agricultural and agri-food science and technology along the entire innovation continuum, from research to development to the transfer of knowledge and technology. It will also recognize the appropriate role of government in the delivery and support of science and technology and in complementing the contributions of all actors in the sector to these areas.

I understand that AAFC's Dr. Stephen Morgan Jones has been in contact with you on this issue. AAFC officials also discussed the rationale for closing the Fort Vermilion station with both the Reeve of Mackenzie County and a representative of the Mackenzie Applied Research Association (MARA). There is potential for MARA and other regional organizations to provide greater leadership and responsibility in conducting applied research on local needs and priorities through the development of new business models. There are many examples where we have successfully transferred federal facilities to put the research agenda directly into the hands of local producer organizations. For example, we transferred our Vineland facilities in Ontario to the Vineland Research and Innovation Centre in 2011.

We intend to continue discussions with MARA and other organizations to explore what interest exists in the Fort Vermilion facility. The closure of the Fort Vermilion Research Farm offers an opportunity for local stakeholders.

As you may be aware, AAFC will follow a divestiture process for the sale or transfer of the Fort Vermilion Research Farm that complies with the relevant Treasury Board of Canada policy on the management of real property. Until an official process can be initiated, we would encourage

.../2

Canada


all local stakeholders interested in pursuing research activities at the research farm to pool their resources and create a consortium with which AAFC would be willing to explore possible interim options, pending the conclusion of the divestiture process.

Research and development is important for a strong and self-reliant sector. Regional industry organizations such as MARA provide leadership to further the co-operation among researchers, agronomists and producers. It is recognized that the role of innovation will be a key driver to achieve outcomes under Canada's agriculture policy framework, Growing Forward 2. This next generation of science and innovation programming will continue to provide opportunities for organizations such as yours to help capture research capacity to address the sector's needs and priorities.

As we move forward, we intend to build on our successful collaboration with industry, academia and the provinces and territories to help keep Canadian agriculture at the forefront for years to come. I would invite you to stay in communication with Dr. Stephen Morgan Jones as you develop options for transition.

I trust this information will be of assistance to you. Again, thank you for writing.

Sincerely,



Gerry Ritz, PC, MP

## Colleen Nate

---

**From:** Bill Kostiw  
**Sent:** Tuesday, August 28, 2012 4:09 PM  
**To:** Colleen Nate  
**Subject:** Fwd: Fort Vermilion  
**Attachments:** 2012-07-10 Fort V Equipment List.xlsx; ATT00001.htm

Sent from my iPhone

Begin forwarded message:

**From:** "Clayton, George" <[George.Clayton@AGR.GC.CA](mailto:George.Clayton@AGR.GC.CA)>  
**Date:** 28 August, 2012 10:00:58 AM MDT  
**To:** Bill Kostiw <[bkostiw@mackenziecounty.com](mailto:bkostiw@mackenziecounty.com)>  
**Cc:** "gdnewmans@gmail.com" <[gdnewmans@gmail.com](mailto:gdnewmans@gmail.com)>, "Falardeau, Michel" <[Michel.Falardeau@AGR.GC.CA](mailto:Michel.Falardeau@AGR.GC.CA)>, "Denna.Dougan@AGR.GC.CA" <[Denna.Dougan@AGR.GC.CA](mailto:Denna.Dougan@AGR.GC.CA)>, "Jeff.Stewart@AGR.GC.CA" <[Jeff.Stewart@AGR.GC.CA](mailto:Jeff.Stewart@AGR.GC.CA)>  
**Subject:** Fort Vermilion

Hello Bill

Thank you for the time you, Greg, Manfred and Eric took for the conference call this morning. We discussed that the MD and AAFC would enter into a short term occupancy agreement for the Fort vermilion Experimental farm for 1 year with a 1 year option, the area is the property as a whole, and the equipment required to continue a research function at the site. Liability issues for some of the buildings on site were also discussed and potential solutions.

The person you will deal with directly is Michel Falardeau. The contact information of the AAFC participants are presented below as discussed. Attached is an Inventory list. Michel will also send you an example of an agreement.

Hopefully, this task can be completed shortly. AAFC will continue with the disposal process for the longer term which Michel explained the process. We will continue to work with you to maintain the site for research if possible while respecting the disposal process required by Treasury Board.

Thank you again

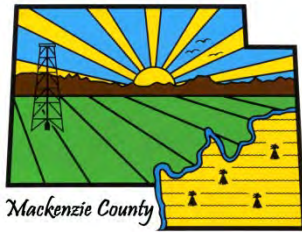
George

**Bill Kostiw, CAO**

Mackenzie County Corporate Office

4511-46 Avenue  
Box 640  
Fort Vermilion, AB





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw – Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>Zama Office Roof Repair</b>

### **BACKGROUND / PROPOSAL:**

The Zama office building construction project was very challenging as the general contractor “UFA” had troubles with their sub contractors. Neither the architect nor the general contractor caught the problems we now have with the roof leaking, due to poor installation of vapor barriers and installation.

### **OPTIONS & BENEFITS:**

The benefit is to secure the building from further damage. Urgent before snow comes.

### **COSTS & SOURCE OF FUNDING:**

The estimated cost is \$50-70,000 which would come from the existing 2012 budget for building repair and maintenance. The roof budget was \$150,000 and only \$80,000 is needed therefore we can transfer \$70,000 to Zama.

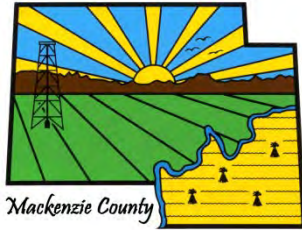
### **RECOMMENDED ACTION:** Requires 2/3

That Council approve the transfer of \$70,000 from the Fort Vermilion Building Repair & Maintenance budget to the Zama Office Building Roof Repair project.

**Author:** W. Kostiw      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_







## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>William (Bill) Kostiw – Director of Infrastructure Development &amp; Government Relations</b>
<b>Title:</b>	<b>Government Meetings</b>

### **BACKGROUND / PROPOSAL:**

The Northern Alberta Leader's Dinner is October 25, 2012 in Grande Prairie, Alberta.

Should Council decide to send members to the dinner, the Organizational Meeting and the Council meeting scheduled for October 25<sup>th</sup> and 26<sup>th</sup> will need to be changed.

### **OPTIONS & BENEFITS:**

The options are many from no attendance to all Council attending. The benefits are enormous like one on one time with cabinet ministers and other senior government personnel. It is important for the current government to get input from our true northwest Alberta elected officials.

### **COSTS & SOURCE OF FUNDING:**

Travel & Subsistence and Per Diems  
The cost of the dinner tickets will not be covered by the County.

### **RECOMMENDED ACTION:**

#### Motion 1

That the following Councillors be authorized to attend the Northern Alberta Leader's Dinner on October 25, 2012 in Grande Prairie, AB.

Author: W. Kostiw Review Date: \_\_\_\_\_ CAO \_\_\_\_\_

Motion 2

That the Organizational Meeting scheduled for October 25, 2012 be rescheduled to October \_\_\_\_\_, 2012.

Motion 3

That the Regular Council Meeting scheduled for October 26, 2012 be rescheduled to October \_\_\_\_\_, 2012.

**Author:** William S Kostiw      **Review Date:** \_\_\_\_\_      **CAO** \_\_\_\_\_



## 2012 Northern Alberta Leader's Dinner

I am pleased to announce that the 2012 Northern Alberta Leader's Dinner will be held on October 25<sup>th</sup>, 2012 at the Evergreen Park – TEC Center, Grande Prairie, Alberta.

As an early reminder I encourage you to mark this date in your calendar!

Our Party has come through an exciting year; a year that saw us work through a leadership nomination and secure a majority government in a pivotal election. As a Party we have much to be thankful for. Moving forward we will continue to work to share our vision with all Albertans and ensure Alberta remains a leader, not only in Canada but on the world's stage.

This event provides a fantastic platform to engage with our PC Caucus, to discuss the issues facing your community, and to share with you, our vision for Alberta's future. Your support of fundraising events such as the Northern Alberta Leader's Dinner allows us to continue to reach out and ensure our Party remains dedicated to evolving and adapting to the unique needs of our members and all Albertans.

As in previous years, tickets to the event are limited therefore I encourage you to reserve your seat(s) early in anticipation of a sold out event. To reserve your spot immediately please see the reverse side.

Thank you for your continued support of PC Alberta.

Sincerely,

A handwritten signature in black ink that reads "Alison Redford". The signature is written in a cursive, flowing style.

Alison



PB031 1956588  
 007069 DRFYt  
 0821 150334



William Kostiw  
 PO BOX 1015  
 FORT VERMILION AB T0H 1N0

GRANDE PRAIRIE 2012

# LEADER'S DINNER

PLEASE RESERVE \_\_\_\_\_ TICKET(S) FOR THE NORTHERN ALBERTA LEADER'S DINNER,  
 EVERGREEN PARK - TEC CENTER, 25 OCTOBER, 2012

TICKET PRICE \$250.00 TABLE OF 8 \$2,000.00  
 OFFICIAL TAX RECEIPT FOR \$225.00/TICKET WILL BE ISSUED

FOR ONLINE TICKET ORDERS PLEASE GO TO:

[www.northernalbertaleadersdinner.ca](http://www.northernalbertaleadersdinner.ca)

OR EMAIL OR MAIL THIS FORM WITH PAYMENT TO: [dgault@pcalberta.org](mailto:dgault@pcalberta.org)  
 PC ALBERTA, 340, 999-8 STREET SW, CALGARY, AB T2R 1J5  
 QUESTIONS CALL DEBBIE GAULT: 1-800-263-3408

THE PCAA WILL NOT ACCEPT PAYMENT FROM OR ISSUE TAX RECEIPTS TO: TOWNS, VILLAGES,  
 MUNICIPALITIES, SCHOOLS DISTRICTS OR SOCIETIES.

YOU ARE RESPONSIBLE TO ENSURE THE FORM OF PAYMENT YOU USE IS PERSONAL OR  
 FROM A BUSINESS AND IS NO WAY CONNECTED OR EXPENSED TO ANY  
 ALBERTA PROHIBITED CORPORATION

NAME (FOR OFFICIAL TAX RECEIPT): \_\_\_\_\_  
 CONTACT NAME: \_\_\_\_\_  
 EMAIL: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 POSTAL CODE: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

METHOD OF PAYMENT

CHEQUE ENCLOSED (PAYABLE TO PC ALBERTA) \_\_\_\_\_ VISA \_\_\_\_\_ MASTER CARD \_\_\_\_\_  
 CARD# \_\_\_\_\_  
 EXPIRY: \_\_\_\_\_ AMOUNT: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_  
 NAME OF CARDHOLDER: \_\_\_\_\_



## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Get to Know You Nights</b>

### **BACKGROUND / PROPOSAL:**

Council has identified participation in trade shows in their priorities list for the year 2012-13. The following Get to Know You Nights have been scheduled:

- September 12 – High Level
- September 14 – La Crete
- September 19 – Fort Vermilion

### **OPTIONS & BENEFITS:**

To connect and engage with members of the public.

### **COSTS & SOURCE OF FUNDING:**

Per Diems, Travel & Subsistence

### **RECOMMENDED ACTION:**

That Councillors be authorized to attend the Get to Know You Night in their respective areas.

Author: C. Gabriel Reviewed by: \_\_\_\_\_ CAO \_\_\_\_\_





## MACKENZIE COUNTY REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 11, 2012</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

### **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Action List
- Albertans Shape Responsible Growth for Oil Sands Region
- La Crete Recreation Society Minutes
- Highlights of the Lower Athabasca Regional Plan
- Appointment of New AHS Board Chair
- Municipal Affairs – Let's Resolve Workshops 2012-2013
- AUMA Resolutions
- Regional Collaboration Program
- MP Mylene Freeman wants to help rural homeowners
- 
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### **RECOMMENDED ACTION:**

That the information/correspondence items be accepted for information purposes.

**Author:** C. Gabriel      **Review by:** \_\_\_\_\_ **CAO** \_\_\_\_\_

## Mackenzie County Action List as of August 22, 2012

### Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
August 11, 2009 Council Meeting			
09-08-643	That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.	Joulia	In progress
March 8, 2011 Regular Council Meeting			
11-03-249	That the Finance Committee be authorized to discuss fire invoicing issues with the Town of High Level.	Joulia Finance	Meeting scheduled for October 18
April 12, 2011 Regular Council Meeting			
11-04-369	That the Finance Committee be authorized to meet with the Town of High Level representatives to discuss the <b>Airport Vicinity Protection Area, potable water line arrangements</b> , the Annexation Agreement and the Regional Mutual Aid Agreement.	Joulia	Meeting scheduled for October 18
May 10, 2011 Regular Council Meeting			
11-05-447	That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a "Jubilee Plaza".	Joulia	In progress Meeting was held on June 26, 2012
11-05-451	That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.	Joulia	In progress
February 13, 2012 Regular Council Meeting			
12-02-103	That Policy RESV018 Water Reserve Fund be TABLED to the next meeting.	John Joulia	Budget Deliberations
February 29, 2012 Regular Council Meeting			
12-02-144	That administration and the Municipal Planning Commission obtains public input to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area in conjunction with the Area Structure Plan reviews.	Byron	To be completed during review of ASP's
April 20, 2012 Special Council Meeting			
12-04-277	That the dust control fees be reviewed during 2013.	John	2013 Budget Review



<b>Motion</b>	<b>Action Required</b>	<b>Action By</b>	<b>Status</b>
<b>May 23, 2012 Council Meeting</b>			
12-05-332	That administration be authorized to proceed with obtaining regulatory approvals for establishing a crossing at the Little Buffalo in order to access new lands and connect to the East Peace road.	Bill John Joulia	Scheduling a meeting
12-05-333	That administration takes the lead in obtaining all regulatory approvals for crossings installation in the County's road allowances for all fish bearing channels (as determined by the Department of Fisheries and Oceans) as necessary to service new agricultural lands.	Bill John Joulia	Scheduling a meeting
12-05-347	That administration be authorized to proceed with the negotiations for the purchase of Section 27-106-13-5 as authorized in Council Motion 12-03-177. (landfill site)	Bill	In progress
12-05-350	That administration be instructed to proceed with the Resource Road Grant application on the Highway 88 Connector and the Zama Access.	Bill John	In progress (GENIVAR) Bring draft application to Council
12-05-368	That administration be authorized to enter into leases with Alberta Health Services for the ambulance buildings as presented.	Joulia Carol	Awaiting Signatures
<b>June 12, 2012 Council Meeting</b>			
12-06-398	That administration be authorized to proceed with a request to Alberta Transportation to provide funding and install the culverts at the intersection of AJA Road and Highway 697 along the Seven Mile Road on Highway 58.	Bill John	In progress
<b>June 27, 2012 Council Meeting</b>			
12-06-423	That administration and the Agricultural Land Use Planning Committee review accesses off provincial roads and bring back options.	Joulia John Bill Grant	In progress Preparing decision paper to present to the LUF Committee
12-06-424	That administration develop a plan for accesses off municipal roads and bring back options.	Joulia John Bill Grant	In progress Preparing decision paper to present to the LUF Committee
12-06-426	That administration bring back a cost estimate and policy for supplying culverts and gravel for the non-refundable cost share proposals for roads to new lands, for budgeting purposes.	Joulia John Bill Grant	In progress Preparing decision paper to present to the LUF Committee
12-06-431	That administration be instructed to proceed with an Expression of Interest/Request for Proposals for the water management for development of new lands project and review with Council to determine next steps.	Bill Grant	August 21, 2012

Motion	Action Required	Action By	Status
<b>July 9, 2012 Council Meeting</b>			
12-07-466	That the Collection of La Crete Residential Waste contract be awarded to D&E Ventures with a start date of October 1, 2012 subject to an approval granted from the Alberta Utilities Commission as per the Municipal Government Act.	Joulia Bill	Letter was issued to successful bidder and application was submitted to the AUC for approval.
12-07-467	That administration prepares and distributes an information letter to all affected ratepayers regarding the residential waste collection procedure and pricing.	Joulia	Letter drafted.
12-07-473	That \$135,000 be included in the 2013 budget for the Fort Vermilion Spray Park (recirculating system) project based on a 50/50 share of the estimated cost of \$350,000.00.	Joulia	In progress FV Rec Board applied for WED grant.
12-07-490	That administration draft a letter regarding Bill C-38 Amendments to the Fisheries Act.	Joulia	Under review
12-07-494	That administration proceed as discussed regarding the access to Plan 0023789, Block 1, Lot 1.	Bill John	In progress
<b>July 25, 2012 Council Meeting</b>			
12-07-511	That the Spruce Road Drainage be deferred to the 2013 budget and that administration proceed with the planning stage in time for the 2013 budget deliberations.	Bill Grant	ASB Meeting August 14, 2012 2013 Budget
12-07-514	That the request for the La Crete Recreation Society be deferred to the 2013 budget deliberations. (Blumenort tennis courts)	Joulia	2013 Budget
12-07-515	That administration take any and all necessary steps to secure the property for continual agricultural research because of the 100+ years of history and the importance of the Fort Vermilion Research Center to our region and to our agricultural industry.	Grant Joulia	In progress MARA Meeting being scheduled for August 22, 2012
12-07-525	That the Mackenzie County AUPE bargaining committee proceeds as follows: <ol style="list-style-type: none"> <li>1) Request another bargaining session date with the Union prior to agreeing to the mediation process;</li> <li>2) If the Union does not agree to a meeting, advise the Director of Mediation Services for the Government of Alberta that the County will participate in the mediation process;</li> <li>3) If the negotiation and/or the mediation process is not successful, administration be directed to prepare a report setting out possible options to consider for a future council meeting.</li> </ol>	Joulia	Request as per item 1 was denied. Mediator has been appointed.

Motion	Action Required	Action By	Status
August 22, 2012 Council Meeting			
12-08-544	That administration be authorized to use the remaining funds from the Fort Vermilion Fire Hall Roof Repair project (6-23-30-07-252), and as per the quote of \$25,000, to paint the interior and exterior of the Fort Vermilion Fire Hall.	Bill	In progress
12-08-550	That administration continue to work with Alberta Transportation to secure a long term lease in the Meander area. (gravel)	Bill	Under review
12-08-551	That the County acquire the leased land for the gravel stockpile site located at NW16-108-16-W5 from the Province and then revert the property into the original quarter section, subject to the landowner acquiring the land from the County at market value, all associated costs to be borne by the landowner.	Bill	Under review
12-08-552	That Council officially declares Mackenzie County an "Agricultural Disaster Zone" and request assistance from the Province for grain and livestock farmers.	Grant Joulia	Requesting government meetings
12-08-561	That administration be authorized to proceed with the aggregate energy analysis with 8760 Energy under the AAMD&C Aggregated Energy Procurement Program.	Joulia	In progress
12-08-563	That the request from the La Crete residents regarding beautification of the Hamlet of La Crete be considered during the 2013 budget deliberations.	Joulia	2013 Budget Deliberations
12-08-569	That the Stephen family be permitted to install a plaque on a park bench along the riverbank in Fort Vermilion in memory of Stewart A. Stephen as per their request.	Bill	In progress
12-08-573	That administration send a letter to the Town of Rainbow Lake requesting a council to council meeting at a mutually agreeable date.	Joulia	Meeting scheduled for September 20, 2012
12-08-574	That administration advise the Mackenzie Municipal Services Agency of the County's interest in their subdivision services as a stand-alone service and requests clarification of fees as discussed.	Joulia	

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Management Team	
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Management Team	
Review/develop a plan for maintaining municipal infrastructure;	Management Team	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Joulia	
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Management Team	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	CAO	

August 22, 2012

## Albertans help shape responsible growth for oil sands region

### ***Lower Athabasca Regional Plan comes with input of thousands***

*Edmonton...* Alberta's first regional plan sets strong environmental limits, conserves sensitive lands, provides certainty to industry, diversifies the economy and offers numerous recreational opportunities in the Lower Athabasca region.

More than 10,000 Albertans, including individuals, aboriginals, industry, municipalities, environmental organizations and other stakeholder groups, have been engaged in land-use planning - including three years and three rounds of consultation on the Lower Athabasca Regional Plan (LARP).

LARP is a comprehensive, forward-thinking and legally binding roadmap that enhances the Alberta government's environmental management, addresses growth pressures and supports economic development. It is the first of seven regional plans committed to under Alberta's innovative Land-use Framework, which is unprecedented in Canada.

"Alberta has every advantage - abundant resources in a beautiful and diverse natural landscape - but in our busy province, we need to make smart choices about the way we grow," said Environment and Sustainable Resource Development Minister Diana McQueen. "Responsible and long-term planning in this dynamic region will mean vibrant and healthy communities for families to live, work and play."

The regional plan considers the cumulative effects of all activities on air, water and biodiversity. It establishes new environmental frameworks with limits to protect air and surface water quality and increases the total conserved land within the region to more than two million hectares three times the size of Banff National Park.

"As Albertans, we are fortunate to have good job opportunities, live in vibrant communities and enjoy a clean and healthy environment," said Melissa Blake, Mayor of the Regional Municipality of Wood Buffalo. "I see this plan as a blueprint for dealing with present challenges and opportunities, as well as one that will ensure this important and sensitive region continues to thrive well into the future."

LARP, which takes effect Sept. 1, sets the stage for the next 50 years, concentrating on environmental, economic and social actions by:

- Immediately setting regional environmental limits for air and surface water quality and regional groundwater management framework with interim triggers;

- Establishing six new conservation areas, bringing the total conserved land in the region to two million hectares, or 22 per cent of the region;
- Changing the Dillon River Conservation Area from a Public Land-use Zone to a Wildland Provincial Park and increasing the size by 27,245 hectares to 191,544 hectares, thus securing a larger tract of important caribou habitat;
- Addressing infrastructure challenges and new strategies to plan for urban development around Fort McMurray;
- Providing year-round tourism and recreational opportunities through the creation of nine new provincial recreational areas, which will have access to campsites, trails and boat docks;
- Committing to a regional trail system plan;
- Committing to the development of tailings management, biodiversity, and surface water quantity frameworks;
- Committing to engage and work with aboriginal communities on initiatives to incorporate traditional knowledge into environmental planning;
- Identifying opportunities to engage with aboriginal communities on initiatives to support tourism development;
- Providing certainty for industry in development of the oil sands; and
- Supporting diversification of the regional economy - recognizes tourism and recreational opportunities, the potential for further responsible development of energy, minerals, coal, surface materials, forestry and agriculture.

Stakeholders said the following:

“The Alberta government consulted extensively on land use in the Lower Athabasca,” said Canadian Association of Petroleum Producers vice-president David Pryce. “Releasing this plan is a significant step as LARP recognizes the importance of the oil sands as an economic driver while assuring environmentally responsible development of the oil sands resource.”

“The Wood Buffalo Environmental Association’s science-based monitoring activities will contribute significantly to the successful implementation of LARP,” said Executive Director Kevin Percy, PhD. “WBEA looks forward to working with government - and all stakeholders - to ensure that the best, most accurate monitoring information is available to support informed environmental decisions.”

“Alberta Pacific Forest Industries (AI-Pac) believes the LARP is a significant step in an ongoing land-use planning process that seeks to balance economic, environmental and social outcomes, including values such as caribou conservation,” says Bob Nichol, vice president, woodlands.

“Biodiversity is fundamentally important to the health of our economy, communities and to the stewardship of our environment,” says Kirk Andries, Alberta Biodiversity Monitoring Institute executive director. “This plan represents a significant step forward in proactively managing the health of living resources in one of the busiest regions in our province. We look forward to applying our scientific expertise to support regional planning in the Lower Athabasca.”

LARP is a major component of the province’s efforts to advance world-leading resource

stewardship. Since October 2011, Alberta has provided more openness and transparency to environmental oil sands data through the delivery of the Oil Sands Information Portal; improved engagement with Albertans on property rights issues for land impacted by industrial development; and introduced the joint Alberta-Canada oil sands monitoring program, the most progressive and comprehensive plan of its kind in the world.

Soon, Alberta will announce plans for the governance of a province-wide environmental monitoring system and will move to implement a new single regulator that eliminates overlap and duplication of regulatory functions, while enhancing Alberta's high standards for environmental management, public safety and health, and resource conservation.

These initiatives are part of the Alberta government's plan to better coordinate natural resource management in the province for the economic, environmental and social benefit of all Albertans.

For more information on the regional plan, visit [www.landuse.alberta.ca](http://www.landuse.alberta.ca)

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**Background:** Summary of LARP and regional planning in Alberta

**Media inquiries may be directed to:**

Mark Cooper  
Press Secretary, Office of the Minister  
Environment and Sustainable Resource  
Development  
780-984-0434  
[mark.cooper@gov.ab.ca](mailto:mark.cooper@gov.ab.ca)  
[http://twitter.com/#!/Coop\\_MB](http://twitter.com/#!/Coop_MB)

Andy Weiler  
Director of Communications  
Environment and Sustainable Resource  
Development  
780-427-8122  
[andy.weiler@gov.ab.ca](mailto:andy.weiler@gov.ab.ca)

To call toll free within Alberta dial 310-0000.

# Backgrounder

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August 22, 2012

## Summary of LARP and regional planning in Alberta

Under Alberta's Land-use Framework, regional plans set out a new approach to managing our lands and natural resources to achieve our province's long-term environmental, economic and social goals.

In part a response to growth pressures in a busy province with increased activity on the landscape, the Lower Athabasca Regional Plan (LARP) sets the stage for robust growth, vibrant communities and a healthy environment within the region over the next 50 years.

### Highlights of land-use planning

Regional planning supports three provincial outcomes under the Land-use Framework:

1. Healthy economy supported by our land and natural resources
2. Healthy ecosystems and environment
3. People-friendly communities with ample recreational and cultural opportunities

### Consulting with Albertans

The plan was developed based on advice from a Regional Advisory Council and the input and feedback of thousands of Albertans, stakeholder groups, aboriginals and municipalities through three consultation phases:

Phase 1 - input on the issues in the region (winter 2009)

Phase 2 - feedback on advice from the Regional Advisory Council (spring 2010); and

Phase 3 - feedback on draft regional plan (spring 2011).

### Regional Advisory Council

The Lower Athabasca Regional Advisory Council (RAC) was established Dec. 16, 2008. It completed its mandate in March 2010 by providing its advice to government. The RAC met 13 times in communities across the region and in Edmonton. The 17-member RAC included a cross-section of interests, including municipal, industry (forestry, energy), Aboriginal groups and environmental. Members from Treaty 6, Treaty 8 and the Métis Settlements also sat on the RAC.

### Public, stakeholder sessions/workbooks

The government conducted more than 80 public and stakeholder sessions held across the region, in communities located in adjoining Land-use Framework regions and in Edmonton and Calgary. Sessions were held in 15 different cities and communities, including Fort McMurray and Fort Smith, Lac La Biche, Cold Lake and St. Paul. More than 1,000 consultation workbooks and other submissions were received online or in hard copy.

### Aboriginal consultation



Aboriginal consultation was critical to the development of the draft regional plan. The government conducted more than 100 meetings with 21 First Nations and eight Métis groups.

### **2011 Alberta Land Stewardship Act amendments**

Amendments to the *Alberta Land Stewardship Act*, passed by the government in May of 2011, require public consultation before regional plans and amendments to these plans are made. The amendments also require that a draft regional plan be provided to the Legislative Assembly prior to its approval by Cabinet.

### **Lower Athabasca Regional Plan implementation timeline**

The Government of Alberta will implement initiatives under the regional plan according to the following timeline:

- September 1, 2012 - Implement Air Quality Management Framework for the Lower Athabasca Region
- September 1, 2012 - Implement Surface Water Quality Management Framework for the Lower Athabasca River
- September 1, 2012 - Implement Regional Groundwater Management Framework with interim triggers. (Work on finalizing the groundwater management framework will continue as monitoring data becomes available.)
- September, 2012 - Interim protection in place for all proposed conservation and provincial recreation areas
- December 31, 2012 - Complete an updated Surface Water Quantity Management Framework for the Lower Athabasca River
- December 31, 2012 - Implement enhanced environmental monitoring, evaluation and reporting system
- March 31, 2013 - Establish conservation areas:
  - Birch Mountain Provincial Wildland Park expansion, Kazan Wildland Park
- March 31, 2013 - Establish provincial recreation areas:
  - Andrew Lake, Christina Crossing, Gregoire Lake, Goodwin Lake, Slave River Rapids

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### **Media inquiries may be directed to:**

Mark Cooper  
 Press Secretary, Office of the Minister  
 Environment and Sustainable Resource  
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 780-984-0434  
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**LA CRETE RECREATION SOCIETY  
REGULAR MEETING  
JUNE 14, 2012**

**Northern Lights Recreation Centre  
La Crete, Alberta**

Present: Terry Tosh, Vice-President  
Darlene Bergen, Secretary-Treasurer  
Simon Wiebe, Director  
George Fehr, Director  
Wendy Morris, Director  
George Derksen, Director  
John Zacharias, Director  
Peter F. Braun, MD Rep  
Philip Doerksen, Arena Manager  
Lori Bergen, Bookkeeper/Administrative Assistant

Absent: Abe Fehr, President

Call to Order: Vice-Chair Tosh called the meeting to order at 5:40 p.m.

Approval of Agenda

1. George Fehr moved to accept the Agenda as presented.

CARRIED

Approval of Previous Meeting's Minutes

1. George Derksen moved to accept the May 24, 2012 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. Shaw receivers were installed.
2. Concerns about gymnastics rent rates have been brought forward again. Will revisit this in August.

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. Reviewed financial reports.
2. Simon Wiebe moved to accept the Financials as presented.

CARRIED

Manager's Report – Philip Doerksen

1. Manager's Report was reviewed for information.
2. The grass is coming in nice at the ball diamonds. Look at doing a grand opening tournament in the Fall.

CARRIED

New Business

- 8.1 Board Room Reno – we have \$20,000 from the County to do a renovation. Philip will advertise looking to hire someone to do it on an hourly rate.
- 8.2 Director Honorariums – will be paid a month late.

Wendy Morris moved to go in camera at 6:08 p.m.

Darlene Bergen moved to go out of camera at 6:15 p.m.

Terry Tosh moved that the meeting be adjourned at 6:17 p.m.

Next Meeting: August 16, 2012

**LA CRETE RECREATION SOCIETY  
SPECIAL MEETING  
JULY 23, 2012**

**Northern Lights Recreation Centre  
La Crete, Alberta**

Present: Abe Fehr, President  
Terry Tosh, Vice-President  
Darlene Bergen, Secretary-Treasurer  
Simon Wiebe, Director  
George Fehr, Director  
Wendy Morris, Director  
George Derksen, Director  
John Zacharias, Director  
Peter F. Braun, MD Rep  
Philip Doerksen, Arena Manager

Call to Order: Chair Fehr called the meeting to order at 6:15 p.m.

Meeting called to discuss applying for a grant.

1. Simon Wiebe moved that we apply for the Community Infrastructure Improvement Fund (CIIF) application due August 2, 2012.

CARRIED

2. George Fehr moved that we hire Savage Construction to do the upstairs office renovation as per quote provided with Philip overseeing the project.

CARRIED

Terry Tosh moved that the meeting be adjourned at 7:30 p.m.





# Highlights of the Lower Athabasca Regional Plan

“Alberta is committed to being a world leader in responsible resource development, environmental management and quality of life.

“Developed with input from thousands of Albertans, the Lower Athabasca Regional Plan establishes a long-term vision for managing Alberta’s natural resources responsibly, safeguarding the environment and keeping our economy and communities strong.”

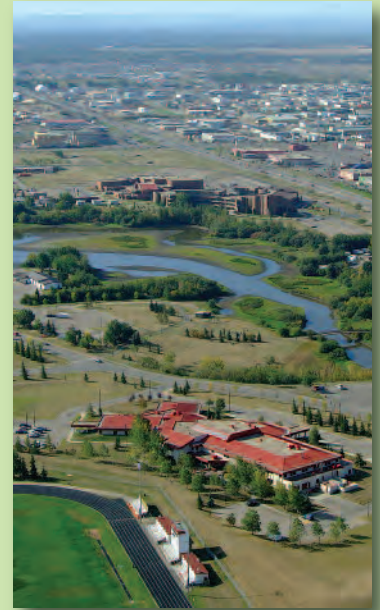
Environment and Sustainable Resource Development  
Minister Diana McQueen



## Lower Athabasca Regional Plan (LARP) highlights:

LARP, which takes effect on September 1, 2012, sets the stage for the next 50 years, concentrating on environmental, economic and social actions including:

- Immediately setting regional environmental limits for air and surface water quality and regional groundwater management framework with interim triggers;
- Establishing six new conservation areas, bringing the total conserved land in the region to two million hectares, or 22 per cent – an area three times the size of Banff National Park;
- The Dillon River Conservation Area moves from a Public Land Use Zone to a Wildland Provincial Park. This change will secure a larger tract of important caribou habitat;
- Addressing infrastructure challenges and new strategies to plan for urban development around Fort McMurray;
- Providing year-round tourism and recreational opportunities through the creation of nine new provincial recreational areas, which will have access to campsites, trails and boat docks;
- Committing to a regional trail system plan;
- Committing to the development of tailings management, biodiversity, and surface water quantity frameworks;
- Committing to engage and work with aboriginal communities on initiatives to incorporate traditional knowledge into environmental planning;
- Identifying opportunities to engage with aboriginal communities on initiatives to support tourism development;
- Providing certainty for industry in development of the oil sands; and
- Supporting diversification of the regional economy – recognizes tourism and recreational opportunities, the potential for further responsible development of energy, minerals, coal, surface materials, forestry and agriculture.



### Land-use Framework – Provincial Outcomes

- Healthy economy supported by our land and natural resources;
- Healthy ecosystems and environment; and
- People-friendly communities with ample recreational and cultural opportunities.

### Vision for the Lower Athabasca Region

*The Lower Athabasca Region is a vibrant and dynamic region in Alberta. People, industry and government partner to support development of the region and its oil sands reserves. Economic opportunities abound in forestry, minerals, agriculture, infrastructure development, the service industry and tourism. The region's air, water, land and biodiversity support healthy ecosystems and world-class conservation areas. Growing communities are supported by infrastructure and people can enjoy a wide array of recreation and cultural opportunities.*





## Purpose

The Lower Athabasca Regional Plan sets the stage for robust growth, vibrant communities and a healthy environment within the region over the next 50 years.

With that long-term horizon in mind, the LARP identifies strategic directions for the region over the next 10 years. To ensure LARP remains effective and connected to activities on the landscape, the Alberta government will review and, if necessary, update the plan after five years – at the same time maintaining the certainty and stability on which our industry sectors depend. Any subsequent revisions to the plan require consultation with Albertans.

## The Lower Athabasca Regional Plan:

- Establishes a long-term vision for the region;
- Aligns provincial policies at the regional level to balance Alberta's economic, environmental and social goals;
- Reflects ongoing commitment to engage Albertans, including aboriginal peoples, in land-use planning;
- Uses a cumulative effects management approach to balance economic development opportunities and social and environmental considerations;
- Sets desired economic, environmental and social outcomes and objectives for the region;
- Describes the strategies, actions, approaches and tools required to achieve the desired outcomes and objectives;
- Establishes monitoring, evaluation and reporting commitments to assess progress; and
- Provides guidance to provincial and local decision-makers regarding land-use management for the region.

## The Lower Athabasca Regional Plan has four key components:

- **Introduction** – includes the purpose of the regional plan, land-use planning and decision-making in Alberta, and how the regional plan will inform land-use decisions.
- **Strategic Plan** – includes the vision for the future of the region along with desired regional outcomes. Builds on existing policies and initiatives by establishing a set of strategic directions that help achieve the regional vision and outcomes.
- **Implementation Plan** – includes regional objectives, strategies and actions that will be undertaken to support achievement of the regional vision and outcomes and indicators to measure and evaluate progress.
- **Regulatory Details Plan** – enables achieving the strategic direction and strategies and actions.



## Regional Outcomes

- The economic potential of the oil sands resource is optimized;
- The region's economy is diversified;
- Landscapes are managed to maintain ecosystem function and biodiversity;
- Air and water are managed to support human and ecosystem needs;
- Infrastructure development supports economic and population growth;
- The quality of life of residents is enhanced through increased opportunities for recreation and active living; and
- Inclusion of aboriginal peoples in land-use planning.



To learn more about the Lower Athabasca Regional Plan visit our website at [www.landuse.alberta.ca](http://www.landuse.alberta.ca)



## Alberta's Land-use Framework

Released in December 2008, the framework sets out an approach to managing our province's land and natural resources to achieve Alberta's long-term economic, environmental and social goals.

The framework establishes seven new land-use regions and calls for the development of a regional plan for each.

The Lower Athabasca Regional Plan is the first plan completed under the Land-use Framework. The region covers approximately 93,212 square kilometres and is located in the northeast corner of Alberta. It is bordered to the north by the Northwest Territories and to the south by the County of Vermilion River, County of St. Paul and Smoky Lake County. To the east, it is bordered by Saskatchewan and to the west by Wood Buffalo National Park, MacKenzie County and the Municipal District of Opportunity.



## Carol Gabriel

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**From:** Karen Neilson <Karen.Neilson2@albertahealthservices.ca>  
**Sent:** Tuesday, September 04, 2012 2:16 PM  
**To:** Bill Kostiw; Helen Dyck ; Leone Whitfield; Linda Murdock; Matthew Murphy ; Mike Osborn; Ron Arnason ; Sandra Mann; Susan McNeil; Sylvia Kennedy  
**Cc:** Angie Mann; Clark McAskile  
**Subject:** FW: Appointment of New AHS Board Chair  
**Attachments:** New leadership for Alberta Health Services, Health Quality Council of Alberta.mht

*FYI*

*Karen Neilson*

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**From:** LouAnn Williams **On Behalf Of** Debra Ramage  
**Sent:** Tuesday, September 04, 2012 2:01 PM  
**Cc:** Tom Gillespie  
**Subject:** Appointment of New AHS Board Chair

To all staff, physicians and volunteers.

I write this morning to share information on two appointments related to health care in Alberta.

Earlier this morning, Minister of Health Fred Horne announced Stephen Lockwood, Q.C. as the new Chair of the Alberta Health Services Board.

Mr. Lockwood takes over immediately as the new Chair. He has been a member of the board since 2010.

At a news conference this morning, Minister Horne also announced Dr. Tony Fields as the new chair of the Health Quality Council of Alberta, effective immediately. Many of you will have worked with Dr. Fields in his former role as the senior cancer care lead for Alberta Health Services.

On behalf of AHS senior leadership, I'd like to extend our welcome to Mr. Lockwood and Dr. Fields.

For full details, please see the attached news release.

Sincerely,

**Dr. Chris Eagle**  
President & CEO  
Alberta Health Services

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This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



## 2012-13 Schedule

### 2012

Oct 4-5	Lloydminster	Finding Agreement
Oct 10-11-12	Manning	Negotiating Effectively
Oct 23-24	Edmonton	Finding Agreement
Oct 31-Nov 1-2	Okotoks	Public Input/Digital Engagement
Nov 6-7-8	Edmonton	Workplace Conflict
Nov 22-23	Edmonton	Coaching for Conflict
Nov 28-29-30	Lacombe	Workplace Conflict
Dec 6-7	Edmonton	Labour Relations

### 2013

Jan 14	Edmonton	Conflict Styles
Jan 23-24-25	Edmonton	Negotiating Effectively
Feb 5-6	Lethbridge	Finding Agreement
Feb 21-22	Fairview	Coaching for Conflict
Feb 27-28-Mar 1	Fort Saskatchewan	Public Input/Digital Engagement
Mar 7-8	Edmonton	Negotiation Skills Refresher
Mar 13-14-15	Edmonton	Group Facilitation

Workshops run from 8:30am-4:30pm daily and participants are asked to arrive 15 minutes early. For more information on workshops go to: [www.municipalaffairs.alberta.ca/MDRS.cfm](http://www.municipalaffairs.alberta.ca/MDRS.cfm)

## Registration

Registration closes 5 business days prior to workshop start dates. Register for workshops online at [www.municipalaffairs.alberta.ca/MDRS.cfm](http://www.municipalaffairs.alberta.ca/MDRS.cfm)

Workshops cost \$125 per participant and include lunch and snacks. Payment must be made in advance of workshops as per the instructions on the registrant invoice.

## Cancellation policy:

All withdrawals must be received 5 working days prior to the course start date and are subject to a \$25 administration fee.

## Alberta Municipal Affairs The Let's Resolve Program

The *Let's Resolve* program offered by Municipal Dispute Resolution Services at Alberta Municipal Affairs encourages collaborative governance, provides mediation and dispute resolution support, and offers education courses on interest-based principles of negotiation. The goal is to build municipal capacity and support local solutions to local issues.

The education program is intended for municipal officials and community leaders and offers three streams: negotiation, workplace, and public input.

## Contact Us

For more information about the workshops listed in this brochure, please contact:

Irene Black  
Intermunicipal Mediation Advisor  
E [irene.black@gov.ab.ca](mailto:irene.black@gov.ab.ca)  
T 780-644-3124, toll free by dialing 310-0000 first

Alberta Municipal Affairs  
17th Floor Commerce Place  
10155 - 102 Street NW  
Edmonton, Alberta T5J 4L4

## The workshops are sponsored by:

Alberta Association of Municipal Districts and Counties  
Alberta Urban Municipalities Association  
Alberta Municipal Affairs

## In partnership with:

Town of Fairview  
City of Fort Saskatchewan  
City of Lacombe  
County of Lethbridge  
City of Lloydminster  
Town of Okotoks  
County of Northern Lights

# Workshops

## 2012 – 2013

## NEGOTIATION SERIES

Finding Agreement  
Negotiating Effectively  
Negotiation Skills Refresher

## WORKPLACE SERIES

Workplace Conflict  
Coaching for Conflict Resolution  
Labour Relations and Conflict Management  
Conflict Styles *NEW*

## PUBLIC INPUT SERIES

Public Input with Digital Engagement *NEW*  
Group Facilitation



Municipal Dispute  
Resolution Services  
Municipal Collaboration

Government  
of Alberta ■  
Municipal Affairs

## NEGOTIATION SERIES

### Finding Agreement (2-day course)

This introductory course is designed specifically for community leaders, including administrative and elected officials. The objective of the workshop is to assist participants in gaining an understanding of conflict sources, dynamics and attitudes and the impact this has on the conflict resolution process. This course will give participants the skills to better collaborate with others, resolve difficult issues, and reach effective agreements.

#### Instructor

Barbara McNeil brings a wealth of knowledge and experience in teaching a variety of conflict management courses, such as mediation, negotiation, and effective communication.

Lloydminster October 4-5, 2012  
Edmonton October 23-24, 2012  
Lethbridge February 5-6, 2013

### Negotiating Effectively (3-day course)

This three-day workshop introduces participants to the principled, interest-based negotiation model and delves into the communication skills introduced in Finding Agreement. Building on theory articulated by Harvard educators Fisher and Ury in their book *Getting to Yes*, this workshop provides hands-on negotiation training. This model is based on clarifying and understanding the issues, interests and feelings of parties involved in negotiation or conflict.

#### Instructor

The instructors at ADR Education are nationally recognized in the field of dispute resolution and have developed and taught workshops for federal and provincial governments, the RCMP, major law firms and First Nations. They are effective, engaging and highly interactive instructors.

Manning October 10-11-12, 2012  
Edmonton January 23-24-25, 2013

### Negotiation Skills Refresher (2-day course)

This workshop is designed for those looking to refresh their skills and build on the interest-based principles learned in Finding Agreement and Negotiating Effectively. Ample time will be given to participants to sharpen their negotiation micro skills with particular attention spent on providing feedback in practice sessions.

**Recommended prerequisites:** Finding Agreement and Negotiating Effectively

#### Instructor

ADR Education (see Negotiating Effectively)  
Edmonton March 7-8, 2013

## WORKPLACE SERIES

### Workplace Conflict (3-day course)

This workshop is intended to develop skills in resolving personnel conflicts where a participant is either a party to the conflict or is responsible for the staff involved in the conflict. The workshop provides the necessary skills to enable managers and staff to create a collaborative conflict resolution process to resolve human resource issues, and the workshop looks at conflict dynamics in the workplace.

#### Instructor

The nationally recognized Instructors with ADR Education offer this workshop (see Negotiating Effectively).

Edmonton November 6-7-8, 2012  
Lacombe November 28-29-30, 2012

### Coaching for Conflict Resolution (2-day course)

Conflict resolution coaching is an informal approach in situations where people are drawn into conflict as third parties. They typically become involved because they are close to the conflict and one of the conflicted parties has approached them for help. This informal role is the most common third party role played in conflict and yet few people have had the opportunity to focus on this role and learn what works effectively. Participants will learn and hone the skills and attitudes needed to coach, not mediate, someone through a conflict.

#### Instructor

Michael Scheidl and the team at Alberta Municipal Affairs—have extensive experience in workplace coaching and facilitation promoting municipal collaboration.

Edmonton November 22-23, 2012  
Fairview February 21-22, 2013

### Labour Relations and Conflict Management

(2-day course)

This workshop provides an introduction to labour relations and conflict management and is geared to municipal human resource professionals. Some of the topics include supervisor-employee conflict, supervisor-union representative conflict, integrating collective agreements into conflict management, and presenting a model for conflict management.

#### Instructors

High Clouds Incorporated specializes in dispute resolution and training. Instructors have municipal, provincial, tribunal and business experience, and they are familiar with union and non-union settings and collective bargaining disputes involving municipalities.

Edmonton December 6-7, 2012

### Conflict Styles (1-day course) **NEW**

Go to [www.municipalaffairs.alberta.ca/MDRS.cfm](http://www.municipalaffairs.alberta.ca/MDRS.cfm) for more information

Edmonton January 14, 2013 102

## PUBLIC INPUT SERIES

### Public Input with Digital Engagement

(3-day course) **NEW**

This workshop is designed to provide municipal leaders with the tools and skills to design, deliver, and facilitate effective public input and events within a municipal setting. The toolkit is particularly relevant for use by small and mid-sized Alberta municipalities' staff involved in land-use planning, development approvals, recreation, or areas where there is the need for a high level of public interest and involvement in a project. Participants will explore in-person and digital engagement methods (including social media) available for public input. Copies of the toolkit will be provided to all participants. Laptops are recommended on the 3rd day of this workshop.

#### Instructor

Susanna Haas Lyons is an internationally renowned public engagement specialist who develops strategy and provides training for better conversations between the public and decision-makers. Bridging online and face-to-face methods, Susanna has worked on some of North America's largest and most complex engagement projects and she teaches dialogue and civic engagement skills for provincial and municipal employees, non-profit organizations and businesses across Canada.

Okotoks October 31, November 1-2, 2012  
Fort Saskatchewan February 27-28, March 1, 2013

### Group Facilitation (3-day course)

This workshop begins with a one day refresher on facilitation principles. Days two and three provide in-depth information and use a participative and interactive format to discuss the focused conversation and the consensus workshop methods in detail. The course gives participants ample opportunity to practice what they have learned and will be of specific interest to municipal staff that are called upon to lead/facilitate public forums.

#### Instructor

Gene Roach brings experience in the area of public engagement and is an associate with the Institute of Cultural Affairs, an international organization specializing in organizational and community development in over 35 countries worldwide.

Edmonton March 13-14-15, 2013



September 4, 2012

Dear Mayors, Councillors and CAOs:

**Additional Resolutions Added for Debate at the Upcoming AUMA Convention  
September 26-28, 2012  
Shaw Conference Centre, Edmonton**

As a result of a technical website error, AUMA did not receive all the resolutions submitted by members on or before the deadline. We apologize for this technical problem and have taken steps to ensure it does not recur.


The resolution package has been updated to include these missed items. You can view the updated list here: <http://www.auma.ca/live/AUMA/Document+Library/Resolutions> (new resolutions start at Provincial Scope D14-D20).

All members will receive a hard copy of the resolutions in an **all-in-one Pocket Guide** when they register at Convention.

The resolution sessions will take place on Wednesday September 26 at 2:15 p.m. and on Friday September 28 at 9:45 a.m.

We look forward to seeing everyone there!

Yours Truly,

  
John McGowan  
CEO





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*

AR56904

August 29, 2012

Reeve Biff Neufeld  
Mackenzie County  
PO Box 640  
Fort Vermilion, AB T0H 1N0

His Worship Peter Ernst  
Mayor, Town of High Level  
10511 - 103 Street  
High Level, AB T0H 1Z0

His Worship Boyd Langford  
Mayor, Town of Rainbow Lake  
PO Box 149  
Rainbow Lake, AB T0H 2Y0

Dear Reeve Neufeld, Mayor Ernst, and Mayor Langford:

Thank you for your joint application for a grant under the Mediation and Cooperative Processes component of the 2012/13 Regional Collaboration Program. I am pleased to inform you that Mackenzie County has been approved for a grant of \$50,000, as managing partner, on behalf of all three municipalities under the Collaborative Governance Initiative in support of your project: Intermunicipal Cooperation Protocols.

Grant funds can be applied to expenses incurred on or after the date of this letter. The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain the appropriate signatures.

I would like to recognize Honourable Frank Oberle, MLA, Peace River, and Pearl Calahasen, MLA, Lesser Slave Lake, for their continued support for this program.

I congratulate the municipalities on initiating this project and in demonstrating leadership to collaborate even more effectively in the future. I wish you every success in your efforts.

Sincerely,

Doug Griffiths  
Minister

*Best of luck, Gentlemen*



copy: Honourable Frank Oberle, MLA, Peace River  
Pearl Calahasen, MLA, Lesser Slave Lake  
Joulia Whittleton, Chief Administrative Officer, Mackenzie County  
Dean Krause, Chief Administrative Officer, Town of High Level  
Rosemary Offrey, Chief Administrative Officer, Town of Rainbow Lake







House of Commons

Ottawa, August 17 août 2012

Dear Sir or Madam,

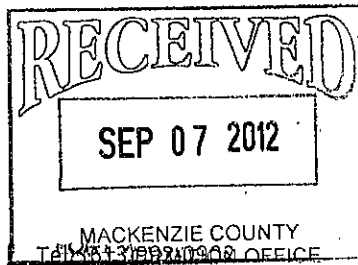
I am writing to inform you of a private members motion (M-400) that I have recently tabled in the House of Commons. I believe M-400 will be of great, practical benefit to you and your community.

Deficient waste water management is a major polluter. According to the Canadian Council of Ministers of the Environment, waste water from households contains a broad range of substances that may pose risks to human and environmental health. The federal government is correct to impose environmental standards that keep sewage water management as clean and as safe as possible. However, whereas environmental upgrades are subsidized for all municipalities, individually owned household septic systems are not. Most rural Canadians whose homes are far from municipal networks are burdened with the huge costs associated with meeting environmental standards. M-400 seeks a parliamentary resolution to implement an effective and fiscally efficient plan to make it possible for all Canadians to get the eco-upgrades they require.

The text of M-400 reads as follows:

That, in the opinion of the House, the government should study the possibility of establishing, in cooperation with the provinces and territories, one or more financial support programs, inspired by the one proposed by the Federation of Canadian Municipalities, that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure urban/rural balance, lake protection, water quality and public health.

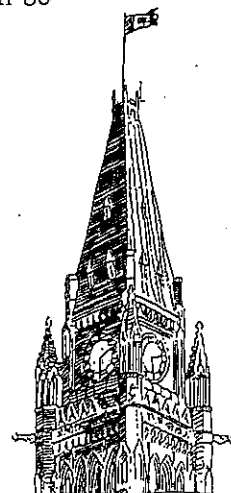
This motion will have a practical, positive effect on all municipalities and citizens who are subject to the increased health risks associated with waste water pollution. As well, we hope to help the approximately 25% of rural citizens who have a septic system not connected to a municipal network. Hopefully, through this motion, a step towards urban/rural equality can be achieved.



Parliamentary Office:  
754 Confederation Building, Ottawa, Ontario, K1A 0A6

Constituency Offices:  
4998 Main Street, Lachute, Québec, J8H 1Y4  
149 Main Street, Saint-André-Avellin, Québec, J0V 1W0

Tel : (450) 562-0737  
Tel : (819) 983-1577



I am asking you to support this Motion by passing it as a municipal resolution in your council. As well, I've included a petition that you and your constituents may want to sign. I invite you to contact my Parliamentary office at (613) 992-0902 in order to receive more information about M-400.

Sincerely,



Mylène Freeman, MP  
Argenteuil-Papineau-Mirabel

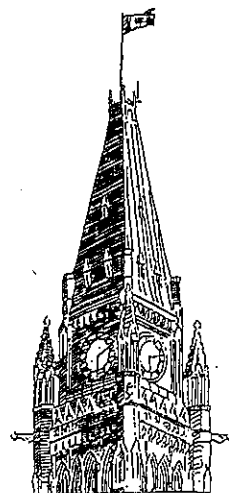
**Parliamentary Office:**

754 Confederation Building, Ottawa, Ontario, K1A 0A6 Tel: (613)992-0902

**Constituency Offices:**

499B Main Street, Lachute, Québec, J8H 1Y4 Tel : (450) 562-0737

149 Main Street, Saint-André-Avellin, Québec, J0V 1W0 Tel : (819) 983-1577





Mylène Freeman, MP  
Argenteuil–Papineau–Mirabel

FOR IMMEDIATE RELEASE

## **MP Mylène Freeman wants to help rural homeowners**

MS. FREEMAN INTRODUCED A MOTION TO PROVIDE FUNDING FOR SEPTIC SYSTEMS

**LACHUTE, June 26, 2012** – Mylène Freeman, MP for Argenteuil–Papineau–Mirabel, held two press conferences today in Chénéville and Gore to launch her national campaign to convince the government to establish financial support programs for citizens so they can bring their septic tanks up to standard.

Mylène Freeman took the first step in this important campaign on Wednesday, June 20, by introducing a motion in the House of Commons, which may be debated as soon as the next parliamentary session begins. The motion calls on the government to consider the possibility of implementing one or more financial support programs based on one proposed by the Federation of Canadian Municipalities (FCM). This funding would allow rural homeowners, who would otherwise have insufficient funds, to upgrade their septic systems so they meet environmental standards. This is a very important initiative, as it would not only relieve the economic burden on these citizens, but also protect water quality and public health.

The federal government invests millions of dollars to help municipalities upgrade their sewer systems. However, more than 25% of Canadians do not have access to municipal sewer systems and use stand-alone septic tanks for their homes. “This means that more than one quarter of Canadians are being left in the lurch, without any valid reason, by the Conservative government,” said Freeman. “These taxpayers must take on the significant cost of replacing or upgrading their septic systems by themselves.”

“Too often, rural homeowners have no choice but to put off these necessary upgrades. The delay can put everyone’s health at risk,” she added. “The Canadian Council of Ministers of the Environment (CCME) has compiled a list of the possible environmental consequences of septic runoff. One of these is a risk to human health associated with the consumption of contaminated water, fish and shellfish.”

Mylène Freeman’s motion is a step in the right direction. Over the next few months, a large-scale campaign will encourage MPs from across Canada to support the motion. Citizens will be invited to sign a petition.



Mylène Freeman, MP  
Argenteuil–Papineau–Mirabel

FOR IMMEDIATE RELEASE

“Before I close, I think it is important to mention that this initiative for obtaining financial assistance so that rural homeowners can upgrade their septic systems was started by local elected officials. I would like to thank Scott Pearce, Mayor of Gore, who has been championing this issue for a number of years, as well as the Argenteuil RCM, which has supported his efforts. As the Member of Parliament for Argenteuil–Papineau–Mirabel, I heard Mr. Pearce’s call and I am very happy to be lending him a hand today to raise awareness of this issue, which is so very important,” she said.

-30-

**For more information, please contact:**

Sébastien Rollin, Constituency Assistant, Argenteuil–Papineau–Mirabel  
450-562-0737 or [mylene.freeman.c1a@parl.gc.ca](mailto:mylene.freeman.c1a@parl.gc.ca)

**Petition to the House of Commons**  
 ‘Protecting the water and public health of our rural communities’”

**Whereas:**

- In rural areas, a large number of septic systems of isolated dwellings are outdated and need to be brought up to standard, work that is both important and urgent;
- This situation poses a significant potential risk to the water quality;
- Because of the high cost of the work, some residents are delaying bringing their system up to standard, which means an increased risk to water quality and public health;
- The federal government supports the municipalities that need to build or repair their waste water systems.

Therefore, we, the undersigned citizens of Canada, call upon the House of Commons to support motion M-400, moved by MP Mylène Freeman, to protect the water and public health of our rural communities.

Name	Email	Address (province and postal code)	Signature

Please send the signed petition to Mylène Freeman, MP for Argenteuil-Papineau-Mirabel, House of Commons, Ottawa, K1A 0A6